

ST. XAVIER'S COLLEGE OF EDUCATION (AUTONOMOUS)
Digha Ghat, Patna - 800011
NAAC Accredited With 'A' Grade (3rd Cycle)

ARYABHATTA KNOWLEDGE UNIVERSITY

THIRD INTERNAL QUALITY ASSURANCE CELL MEETING

Held on 21/08/2021

The Proceedings of the third Internal Quality Assurance Cell Meeting after autonomy was held on **21/08/2021 at 3.00 P.M.** in the Conference Room at St. Xavier's College of Education, Patna (Autonomous), Patna Affiliated by Aryabhatta Knowledge University, Patna.

The Agenda of the (IQAC) was as follows:

- 1. New Academic Session 2021-2023**
- 2. Approval of Academic Calendar**
- 3. Classes and other Activities 2020-2022**
- 4. Semester-End Examination 2019-2021**
- 5. New add on Courses**
- 6. Any other**

The chairperson, Prof. (Dr.) Ignatius Topno, S.J. welcomed all the members of the IQAC especially the new members followed by the reading the minutes of the previous internal Quality Assurance Cell meeting held on **24/08/2020**. The chair also briefed the mode of operation of the meeting and introduced them the new add on courses to be undertaken in the coming academic year. The IQAC members discussed the above agenda judiciously and took the following resolutions:

Resolutions

Agenda 1: New Academic Session 2021-2023

Decision: Resolved that the admission will take place after CET for B.Ed. & M.Ed. the new session will start from November for B.Ed. 2021-2023 and December for M.Ed. 2021-2023. It is tentative date of New Academic Session 2021-2023.

Agenda 2: Approval of Academic Calendar.

Decision: The Academic Calendar 2021-2023 was thoroughly discussed and as per suggestions of IQAC minor changes were made and approved.

Agenda 3: Classes and other Activities 2020-2022

Decision: Resolved that the schedule and course design for offline classes for B.Ed. & M.Ed. will continue from October. The internship programme of B.Ed. & M.Ed. (2020-2022) will begin from November 2021 if situation is favourable. Academic Activities like Teachers' day, St. Francis Xavier Feast cum College Day and Christmas get-together can be celebrated offline.

Agenda 4 : Semester-End Examination 2019-2021


Decision: Resolved that after the second wave of COVID pandemic, to conduct the semester- end examinations by the last week of September 2021 as per guidelines issued by the UGC and the Government of Bihar.

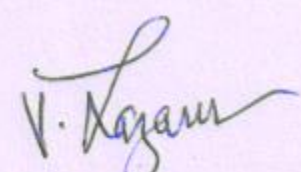
Agenda 5: New add on Courses

Decision: Resolved to introduce Two Add on Courses namely 1. Digital Literacy-XAC-3 & 2. Soft Skills-XAC-4 Certificate Courses in the current academic year.

Agenda 6 : Any other topics with the permission from the chairperson

Decision: There was no other topic for discussion; the meeting came to an end with vote of thanks.


Prof. (Dr.) Ignatius Topno, S.J.
Chairperson & Principal



Fr. Victor Lazarus, S.J.
Co- Ordinator

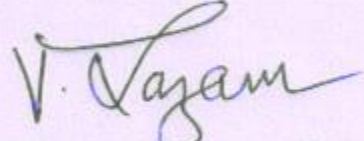
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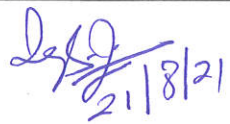


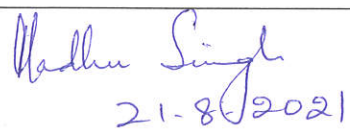


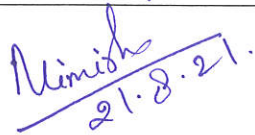
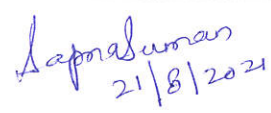
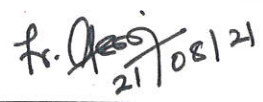

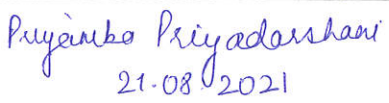
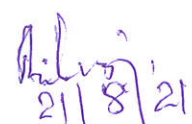
Action Taken Report of 3rd IQAC Meeting on 21/08/2021


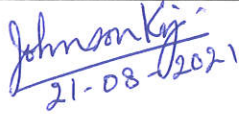
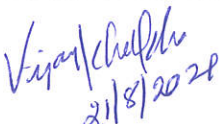
Sl.No.	Agenda	Decision	ATR
1.	New Academic Session 2021-2023	B.Ed. & M.Ed. Admissions as per CET of Bihar & AKU would be decided on November & December 2021	Noted
2.	Approval of Academic Calendar	Went through the academic calendar and finalized it with minor changes	Approved with minor changes
3.	Classes and other Activities 2020-2022	Resolved to continue offline classes for B.Ed. & M.Ed. 2020-2022. Schedule and course design for the same was prepared. Other activities could be decided to celebrated offline mode	Decided
4.	Semester –End Examination 2019-2021	Resolved to conduct the semester –End examination of B.Ed. & M.Ed. 2019-2021 by the last week of September 2021.	Decided
5.	New add on Courses	Two Add on Courses namely 1. Digital Literacy-XAC-3 & 2. Soft Skills-XAC-4 Certificate Courses will be conducted from 2021-2023	Decided
6.	Any other	There was no other topics for discussion and the meeting was concluded	Concluded


Prof. (Dr.) Ignatius Topno, S.J.
Chairperson & Principal


Fr. Victor Lazarus, S.J.
Co- Ordinator

Members Present: (21/08/2021)

Sl.No.	Name & Designation & Address	Signature
1.	Prof. Dr. Ignatius Topno, S.J., Chairperson, Principal St. Xavier's College of Education (Autonomous), Digha Ghat ,Patna-800011	 21/8/21
2.	Fr. Norbert Menezes, S.J., Vice President, (Management), St. Michael's Resident Digha Ghat, Patna-800011	
3.	Fr. Victor Lazarus, S.J. Co-ordinator , Assistant Professor , St. Xavier's College of Education (Autonomous), Digha Ghat, Patna-800011	 21/8/21
4.	Dr. Madhu Singh Teacher Representative , Associate Professor, St. Xavier's College of Education(Autonomous), Digha Ghat Patna-800011	 21-8-2021
5.	Dr. Sushil Kumar Singh Teacher Representative , Assistant Professor, St. Xavier's College of Education(Autonomous), Digha Ghat Patna-800011	 21/08/2021
6.	Dr. Vikramjit Singh Teacher Representative , Assistant Professor, St. Xavier's College of Education(Autonomous), Digha Ghat Patna-800011	 21/08/2021
7.	Dr. Nimisha Srivastava Teacher Representative , Assistant Professor, St. Xavier's College of Education(Autonomous), Digha Ghat Patna-800011	 21.8.21.
8.	Dr. Sapna Suman Teacher Representative , Assistant Professor, St. Xavier's College of Education(Autonomous), Digha Ghat Patna-800011	 21/8/2021
9.	Fr. Edison Armstrong, S.J., Employer , Principal, St. Michael's High School, Digha Ghat, Patna-800011	 21/08/21
10.	Dr. Marie Anne D'Cruz Alumni , Vice Principal, St. Michael's High School, Digha Ghat, Patna-800011	 21/08/21
11.	Ms. Priyamba Priyadarshani, Students , St. Xavier's College of Education (Autonomous), Digha Ghat, Patna-800011	 21-08-2021
12.	Dr. Fr. Sushil Bilung, S.J. Local Society Member , Sanjivan Niewas , Patna-800011	 21/8/21

13.	Mr. Rajesh Kumar Librarian , St. Xavier's College of Education (Autonomous), Digha Ghat, Patna-800011	 21/08/2021
14.	Mr. A.G. Razario Parent Representative , Don Bosco Academy Digha Ghat, Patna-800011	Absent
15.	Fr. Johnson Kelakath, S.J. Administrative Officer , St. Xavier's College of Education (Autonomous), Digha Ghat, Patna- 800011	 21-08-2021
16.	Mr. Vijay Khalkho, Administrative Officer , St. Xavier's College of Education (Autonomous), Digha Ghat, Patna- 800011	 21/8/2021