



ST. XAVIER'S COLLEGE OF EDUCATION(AUTONOMOUS)

Digha Ghat P.O., Patna – 800 011, Bihar, India
NAAC Accredited with 'A' Grade (3rd cycle)

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Affiliated to Aryabhata Knowledge University, Patna

7.2.1 Best Practices as per the prescribed format of NAAC

BEST PRACTICES: 1

1. Title of the Practice

Mentoring groups for the sake of better accompaniment of the students.

2. Objectives:

- To accompany the students closely
- To motivate the students as and required in their performance
- For better accomplishment in their skills

3. The Context:

- Students may not be aware of the areas to explore
- Totally new in their experiences
- Nurture the students

4. The practice:

- Division of students in different groups
- Meet the students in small groups
- To understand the student's problems and their areas of growth in a better way

5. Evidences of Success:


- Students do well in their studies
- Students are accompanied in a right time
- Better understanding among students

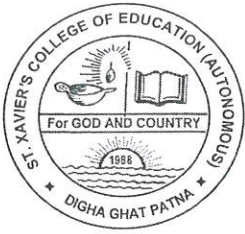
6. Problems Encountered and Resources Required

- Students don't open up themselves
- Peer team feeling takes lot of time
- Students easily don't mingle among themselves

7. Notes:

- Good steps to understand the new students


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BEST PRACTICES: 2

1. Title and the Practice

Suggestion box is the source of knowing the inner activities among the students for better solution

2. Objectives:

- To maintain confidentiality of the information passed on
- To get appropriate information
- To deal with the issue in the appropriate time

3. The Context:

- Good move to get right information without the knowledge of the person
- When confidentiality is maintained, students will be open enough to inform anonymously
- Many students will give different confidential information

4. The practice:

- The box is installed and locked
- Once in a week, the box is opened to deal with the issues
- When the issue has come to the light of the head, it is taken up by the head with the help of the senior teachers

5. Evidences of Success:


- The behaviour of the students changes when the issues are dealt on time
- The emerging issues dealt in right moment takes positive direction of development
- Students begin to grow as a matured person in those dark areas

6. Problems Encountered and Resources Required

- Many students simply complain about the students who are simple and harmless
- Means of revenge for those students who are humble, simple and harmless.
- Some of the students create havoc in the minds of students in the name of suggestion box.

7. Notes

- Good means to get to know the dynamics of the students in the college
- By maintaining the secrecy of the individual, many of the sensitive issues could be dealt and resolved without repercussion
- Without any effort by the administrators, the burning issues can be tackled.


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BEST PRACTICES: 3

1. Title of the Practice

Senior Women Teachers are the guide of women candidates in the college

2. Objectives

- To take care of the women candidates properly
- To understand their personal problems
- To guide the women candidates properly

3. The Context

- Many of the students are coming from rigid society
- Many of the women candidates are not well motivated
- Women candidates hesitate to express their social and Psychological issues

4. The practice

- Women candidates are open enough to share their problems
- Women teachers accompany the mothers appropriately
- Grow well as they are well accompanied

5. Evidences of Success

- Grow as matured trainees
- Cultivate openness and confidence in the women teachers
- Build up confidence in the senior women teachers

6. Problems Encountered and Resources Required

- There are times the women candidates are motivated to be openly sharing their issues because of fear
- Many are afraid to open their problems
- Due to rigidity in their life style, many of their issues are not tackled

7. Notes

- Women teachers are really an asset in the institutions where majority of the trainees are women
- Better accompaniment in the lives of women
- Once trust is build up, the women candidate do well in the areas

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BEST PRACTICES: 4

1. Title of the Practice

Accompaniment of B.Ed. trainees during their internships.

2. Objectives

- To accompany the trainees during their internship
- To guide the trainees at the right moment of their need
- To orient them to rectify their teaching skills during their deliberations

3. The Context

- The trainees are expected to teach for 4 months during their B.Ed. course
- One month duration also is given to the students for observing the teachers
- The trainees get themselves acquainted many of the skill at the time of field experience

4. The practice

- The college sends the students to cooperating schools according to their capacity
- The teachers of the college accompany the trainees for better performance in their cultivation of new skills
- During the teaching observation, the students are given feedback for improvement and better performance in their output

3. Evidences of Success

- The trainees learn more about the reality of the issue when they go to the fields
- The trainees sharpen their skills when they go to the schools for internships
- Most of the students sharpen their efficiency during their internships

4. Problems Encountered and Resources Required

- Students do shy away with hard labour
- Many of the trainees think that this process has no meaning
- Quite a few students are not open enough to learn

7. Notes

- Accompanying the students is a joy of learning
- Motivate the students according to their capacity
- Genuine students do grow during the time of internship

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BEST PRACTICES: 5

1. Title of the Practice

Senior B.Ed. faculty in- charge of B.Ed. day today running of the Department.

2. Objectives

- To share the responsibility to run the college
- To empower the teachers
- To allow the teachers to taste the administration

3. The Context

- The teachers who accompany the students know them well
- As teachers, they mingle with them very well
- Know the background of the trainees

4. The practice

- Give chances to chip in administration and day today running of the college
- Students do listen to the teachers who play as the role model
- Guide the students according to their needs

5. Evidences of Success


- Growth of personality development is very high
- Break their shells appropriately and at the right moment
- Joy in learning and fruitful accompaniment

6. Problems Encountered and Resources Required

- Shy away with the teachers if they come to know their weaknesses
- Don't easily follow the guidance
- Take the guidance and counselling easily

7. Notes

- Happiness in the heart of students
- Learn the skill of collaboration
- Learn to lend their skills to others


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BEST PRACTICES: 6

1. Title of the Practice

Senior M.Ed. faculty in-charge of M.Ed. day today running of the Dpt.

2. Objectives

- To share the responsibility to run the college
- To empower the teachers
- To allow the teachers to taste the administration

3. The Context

- The teachers who accompany the students know them well
- As teachers, they are able to help them more in the area of Research
- Know the background of the trainees

4. The practice

- Give chances to chip in administration and day today running of the college
- Students do listen to the teachers who play as the role model
- Guide the students according to their needs

5. Evidences of Success


- Growth of personality development is very high
- Break their shells appropriately and at the right moment
- Joy in learning and fruitful accompaniment

6. Problems Encountered and Resources Required

- Shy away with the teachers if they come to know their weaknesses
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BEST PRACTICES: 7

1. Title of the Practice

Financial assistance to the needy in terms of scholarships and concessions.

2. Objectives:

- To help the needy in their studies
- To assist the students to give importance to study
- To accompany them through financial help in their financial crises

3. The Context:

- Many rural and poor students join the college
- Many students take loan for their studies
- Reduce the financial burden from them if they really deserve

4. The practice:

- Poor students are provided scholarships
- Students are also assisted from other donors(NGO's) to be assisted
- Chances to concentrate more on the studies than the financial crunch

5. Evidences of Success:

- Do the studies properly
- Lessen the burden in terms of financial crises
- Excel in their studies when the burden is less

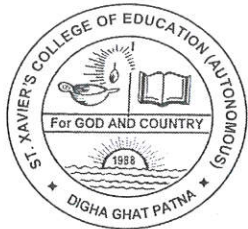
6. Problems Encountered and Resource Required

- Misuse of scholarships and concession
- Give loan to someone else
- Deposit in their accounts for interest

7. Notes

- Boost for the weaker section of the society
- Help for the sake of concentration in their studies
- Plan for better career


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BEST PRACTICES: 8

1. Title of the Practice

Seed money for our faculty members for research.

2. Objectives

- To help them to meet the expenses occurred in their research
- To assist in their financial crunch in the area of research
- Reduce the burden of financial crunch

3. The Context

- Room for better research
- Promote motivation to do better research
- Actualise the dream of research

4. The practice

- Promote better research among the faculty members
- Assist in the area of research
- Generate interest of good research among the teachers

5. Evidences of Success


- Publication of good articles
- More publicity and satisfaction
- Seek current issues to be dealt with

6. Problems Encountered and Resource Required

- Lack of interest among the teachers to work hard
- Limit themselves to teaching their portion only
- Limit themselves to their own groups

7. Notes

- Do well in the area of research
- New topics are part of their contribution in research
- Good impression and increase their score


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BEST PRACTICES: 9

1. Title of the Practice

Interest free Loan for the 4th class employees

2. Objectives

- To help them to live a decent life in the society
- To assist them when they need extra amount for their livelihood
- To pay off the feed of their wards in schools
- To pay for the conveyance of their wards to come to schools

3. The Context

- Many of the employees come from low income group
- Not able to meet their financial crunch
- Worry because of the financial burden
- Many things have become expensive as a result they are not able to meet their ends

4. The practice

- To assist them when they have heavy amount to invest to make their houses
- To assist them to live a decent life outside the college
- To be happy in their daily life

5. Evidences of Success


- Hard working in the college
- Satisfied in their job
- Gratitude to the institution

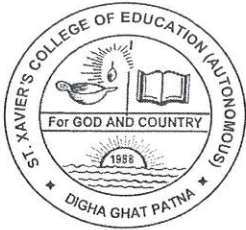
6. Problems Encountered and Resources Required

- Do not use the sum for proper cause
- Loan to others in interest
- Life style because of amount provided leads then to become expensive
- Not accountable for the sum received though the refund is done from their salary

7. Notes

- Moral boost for economic assistance
- Living a decent life outside is a model for the others
- Provision of satisfaction


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BEST PRACTICES: 10

1. Title of the Practice

Provision of faculty development programmes

2. Objectives:

- To orient them for new insights
- To revamp the willingness to do better as an academician
- To motivate the teachers to learn innovative ideas
- To acquaint the teacher's new trends in Education

3. The Context:

- To share time with other teachers for better understanding
- Bring in teachers for a common goal of the institution
- Renew the area of search as a collective body
- Learning something new bring in change around teaching

4. The practice:

- To help them in their new search
- Help them to look for something innovative
- To justify their involvement to their vocation
- In order to explore something different

5. Evidences of Success:


- Active response in their undertaking
- Very creative
- Supportive in creating something new in forming the curriculum

6. Problems Encountered and Resources Required

- Not that active to accept something new
- Saturated in their innovative ideas
- Not to share new ideas

7. Notes

- Sharing of resources for innovation
- Joint venture in the field of education
- Collaborative learning
- With limited space maximum could be learnt


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