

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**July 1, 2012 to June 30, 2013**

**Part – A**

**1. Details of the Institution**

1.1 Name of the Institution

ST. XAVIER'S COLLEGE OF EDUCATION

1.2 Address Line 1

DIGHA GHAT P.O.

Address Line 2

City/Town

PATNA

State

BIHAR

Pin Code

800 011

Institution e-mail address

sxcepatna@gmail.com

Contact Nos.

0612-2260253

Name of the Head of the Institution:

Dr.(Fr.) Thomas Perumalil, S.J.

Tel. No. with STD Code:

0612-2260253

Mobile:

09431269234

Name of the IQAC Co-ordinator:

Dr.(Fr.) Ignatius Topno, S.J.

Mobile:

9430513788

IQAC e-mail address:

sxcepatna@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)    SXCEPATNA09993-St Xaiver's College of  
Education Patna.doc

1.4 Website address:

www.sxcepatna.edu.in

Web-link of the AQAR:

www.sxcepatna.edu.in/AQAR201213.PDF

### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	83.5	2004	5 years
2	2 <sup>nd</sup> Cycle	A	3.11	2010	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

10.02.2005

1.7 AQAR for the year (for example 2010-11)

2012-2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 04.10.2010 for 2009-2010
- ii. AQAR 23.09.2011(Hard copy) & 04.01.2012 (on-line) (for 2010-2011)
- iii. AQAR 01.09.2012 (for 2011-2012)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☐

Autonomous college of UGC

Yes

☐

No

☐

Regulatory Agency approved Institution

Yes

☐

No

☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education

☒

Men

☐

Women

☐☒☐

Urban

Rural

Tribal

☐

Financial Status

Grant-in-aid

☐

UGC 2(f)

☒

UGC 12B

☒

Grant-in-aid + Self Financing

☐

Totally Self-financing

☒

## 1.10 Type of Faculty/Programme

Arts

☐

Science

☐

Commerce

☐

Law

☐

PEI (Phys Edu)

☐

TEI (Edu)

☒

Engineering

☐

Health Science

☐

Management

☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)Aryabhatta Knowledge University,  
Patna, Bihar

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

☐

University with Potential for Excellence

☐

UGC-CPE

☐

DST Star Scheme

☐

UGC-CE

☐

UGC-Special Assistance Programme

☐

DST-FIST

☐

UGC-Innovative PG programmes

☐Any other (*Specify*)Christian  
Minority

UGC-COP Programmes

☐**2. IQAC Composition and Activities**

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

0

2.4 No. of Management representatives

2

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

0

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

2

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

No.

7

Faculty

2

Non-Teaching Staff Students

1

Alumni

4

Others

0

2.12 Has IQAC received any funding from UGC during the year? Yes

No a

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

3

International

National

1

State

Institution Level

2

(ii) Themes

1. National: Socio-Academic Environment in Schools/Colleges for Excellence
2. Institutional : Colloquium on the Ministry of Teaching
3. Institutional: Revamping teacher student Learning interaction 21st Century

2.14 Significant Activities and contributions made by IQAC

The IQAC take initiative in planning and preparing the academic calendar and other activities/ programmes of the institution in such a way to ensure enhancement and coordination. A National seminar on "Socio-Academic Environment in Schools/Colleges for Excellence" and a seminar on "Colloquium on the Ministry of Teaching" (for faculty).and a Staff Development programme in collaboration with St. Xavier's College, Patna on "Revamping teacher student Learning interaction 21st Century" (for faculty of both institution) was organized and conducted by IQAC during the session.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

	Academic Calendar Attached (Annexure i)
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Few suggestions were given by the management to promote Research activities among students and teachers. (i) The library and computer lab be functioning till 5.30 P.M. (ii) If need arise, the teachers may be requested to remain in the college to help and guide the research scholars.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	1	0
UG	1	0	1	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
<b>Total</b>	2		2	
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS<sup>a</sup> /Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
---------	----------------------

Semester	1
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, - ICT is added in the syllabus  
- Value based curriculum  
- Women education  
- Inclusive education  
- Environment education

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	8	1	2	

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	0	01	0	2	0	05	0	16	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	11	11
Presented papers	4	8	8
Resource Persons	0	4	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Our curriculum is intended to provide knowledge and skills required to lead successful lives. We are committed to promoting quality education and are working for academic excellence by conducting research, training and innovative activities. In our pre-service training we are not merely satisfied with providing the trainees with a B.Ed./M.Ed degree, but we try to develop excellence in all spheres of their life to make our trainees to become men & women for others according to true Jesuit charism. So that once they have imbibed these qualities it is easier to transmit the same to their students, whichever school or place they are working.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11

2.10 Average percentage of attendance of students

93

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	98	74	23	NIL	NIL	99
M.Ed.	33	32	1	NIL	NIL	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC meet and plans the activities/programme of the institution in such a way so that it can develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution and to promote its holistic academic excellence. It has also ensured that whatever is done in the institution for education is done efficiently and effectively. It also has ensured to give whatever help possible to encourage the students belonging to marginalized sections of the society to pursue their education here.

The quality checks are maintained through discussion and feedback from the students, employers and teachers. The institution is sensitised to modern managerial concepts and there is regular staff meeting, Governing Body meeting, and all are involved in decision making and teamwork. Everyone related to the institution is sincerely concerned with total quality management.

The number of total teaching days were 181 while the number of working days were 216. Every year we complete practice teaching and internship in October - November. The IQAC assist and take responsibility of the effective functioning of all the activities.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	12
UGC – Faculty Improvement Programme	0
HRD programmes	
Orientation programmes	8
Faculty exchange programme	
Staff training conducted by the university	5
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	0
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	0	0	0
Technical Staff	2	0	0	1

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC along with the research committee help and support our M.Ed. students (Research Scholars) to complete their research work. Our ex-students (B.Ed./M.Ed.) also make use of our library which has all kinds of research materials and latest edition of Dissertation Abstract available in soft and hard copies. Our college generously help our teachers and students as well as few students of other colleges to avail the facilities of our Library computer lab., internet, photocopier and printer. Thus the IQAC take initiative in promoting Research climate in the institution.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0



### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	4
Outlay in Rs. Lakhs	0	0	0	0

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	1	0
e-Journals	0	0	0
Conference proceedings	0	0	0

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and

other organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

## 3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		1			9
Sponsoring agencies					

## 3.12 No. of faculty served as experts, chairpersons or resource persons

6

## 3.13 No. of collaborations

International

0

National

1

Any other

## 3.14 No. of linkages created during this year

## 3.15 Total budget for research for current year in lakhs :

From Funding agency

0

From Management of University/College

0

Total

0

## 3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year : NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

1

## 3.19 No. of Ph.D. awarded by faculty from the Institution

0

## 3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

## 3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

## 3.22 No. of students participated in NCC events:

University level

State level

National level

International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="5"/>	College forum	<input type="text" value="3"/>
NCC	<input type="text"/>	NSS	<input type="text"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1. National Seminar: Socio-Academic Environment in Schools/Colleges for Excellence
- 2. Seminar for Faculty : Colloquium on the Ministry of Teaching
- 3. Seminar for College teachers: Revamping teacher student Learning interaction 21st Century

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acres	0		
Class rooms	08			
Laboratories	3			
Seminar Halls	2			
No. of important equipments purchased ( 1-0 lakh) during the current year.	5	1		
Value of the equipment purchased during the year (Rs. in Lakhs)	16,02,349/-	11,88,770/-	Course Fee	
Others				

#### 4.2 Computerization of administration and library

The college has computerized Management Information System (MIS). This is in place to select, collect, align and integrate data and information in academic and administrative aspects of the institution. Information about admission and its procedure is advertised through website and forms could be downloaded and filled-up. Tabulation and standardization of admission tests and selection of students are computerized. Selected list is displayed on the website. Student data of all batches is computerized for ready reference. After each semester examination, computerized progress reports (examination result) are issued and at the end of the course certificates are issued to the students. The Library is fully automated and the SOUL 2.0 software and bar code is used for transaction.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,213	18,38,199/-	114	93,390/-	11,327	19,31,589/-
Reference Books	1280	8,99,156/-			1280	8,99,156/-
e-Books	97000				97000	
Journals	25	3,24,757/-			25	3,24,757/-
e-Journals	6000				6000	
Digital Database (Dissertation Abstract International)	24	4,86,045/-	12	2,16,000/-	36	7,02,045/-
CD & Video	45	3,345/-			45	3,345/-
Others (specify) (UGC Coaching)	212	1,19,706/-			212	1,19,706/-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	34	1	34					
Added	25	0	25					
Total	59	1	59					

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

All the teachers and students avail the computer and internet facility. Seven of our teachers have attended these workshops related to technology/ICT. We have Annual Membership of INFLIBNET-NLIST from the year 2011 with Information and Library Network Centre Gujarat University. The staff and students make maximum use of the same.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1,54,315
ii) Campus Infrastructure and facilities	1,73,369
iii) Equipments	42,915
iv) Others	4,61,432
<b>Total :</b>	<b>8,32,031</b>

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As per the decision of IQAC in its meeting at the beginning of the year, the institution updates the prospectus so as to make it available in the first week of April to the applicants of the next session. The faculty provides academic guidance through tutorials and mentoring. There is provision for personal counselling to those who have emotional problems. These services are provided according to the needs of the students. The students are timely notified as to how and when to apply for the scholarships. There is a provision of IGSSS Interest free Loan Scholarships, the institution provides scholarships for the poor students from the deprived sections of society and students from SC/ST/OBC apply for the State Govt. scholarship and almost all avail the same. The institution collects feedback from the students regularly. The feedback collected last year was communicated to the faculty in the beginning of the session for corrective measures.

#### 5.2 Efforts made by the institution for tracking the progression

All possible efforts are made to attain specific goals and objectives. It is ensured by continuous evaluation of the student-teachers and periodic staff meeting. The curricular design and planning of the institution includes Microteaching, Interaction Analysis, Training in Communication Skills, seminars on Bloom's Taxonomy, HIV/AIDS, Hepatitis, Environment Education for Sustainability, project work in all subjects, Case Study, Psychology Practicals, Criticism Classes and training in Computer Application. In order to ensure better overall performance of student-teachers, we conduct content tests, regular class tests, semester tests and informal discussion.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100	35	0	0

#### (b) No. of students outside the state

10

#### (c) No. of international students

NIL

No	%
49	36

Men

Women

No	%
86	64

Last Year (2011-12)						This Year (2012-13)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
57	16	30	31	01	135	64	17	20	30	04	135

Demand ratio

Dropout % 01

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Library Resources

No. of students beneficiaries

35

#### 5.5 No. of students qualified in these examinations

NET	03	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	0	Others	0

#### 5.6 Details of student counselling and career guidance

There is provision for personal counselling to those who have emotional problems. These services are provided according to the needs of the students. We also conduct seminar on Career Guidance & Counselling.

No. of students benefitted

4

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	32	28	42

#### 5.8 Details of gender sensitization programmes

A seminar on **Gender Sensitization** was organized in the college on the occasion of Women's Day on 8 March, 2013. A seminar on "**Women's Wellbeing Initiative**" was conducted by Young Concepts, Wyeth Limited, Mumbai on 6th March, 2013.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events : NIL

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	5	41,000/-
Financial support from government	30	17,12,400/-
Financial support from other sources	6 (Interest free Loan)	29,000/-
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives Fairs NIL

: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

**VISION:** To build an egalitarian society based on justice freedom and harmony through our teacher-trainees, extension service and research.  
**MISSION:** To train well-motivated teacher, who will be intellectually competent morally upright socially committed and spiritually inspired, in order to become instruments of social transformation, and to find new ways and means to teaching-learning process.

6.2 Does the Institution have a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Prepared a new curriculum (B.Ed. & M.Ed.) for the university with latest trends in education

### 6.3.2 Teaching and Learning

- Provision of ICT enabled classrooms
- Seminar presentations by students
- Training in use of smart boards

### 6.3.3 Examination and Evaluation

In order to ensure better overall performance of student-teachers, there is provision for regular class tests, content tests semester tests and informal discussion. After each semester examination, computerized progress reports are issued and remedial steps are taken to improve the poor academic performance of the weaker students.

### 6.3.4 Research and Development

The college has a Research Committee headed by the Principal as its chairman and all the teachers as its members. The teachers are motivated to carry on research work by adjustment in teaching schedule and they are provided secretarial support and other facilities like availability of test material, computer, internet services and printing. Almost all the teachers are engaged in research work. Some of the works are published while some are mimeographed.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

We have a library with more than 12000 books and 100 seating capacity and enriched with research materials, encyclopaedias Dissertation Abstracts, International and other educational materials in soft and hard forms. Our computer lab. has 50 computers with internet connection and students make use of it every day. Most classes are conducted using ICT. We have two smart class rooms. The faculty make use of the new technologies, LCD and OHPs in curriculum transactional process. The department of Languages, Social Science, Science and Mathematics develop power point projects and various audio-visual materials. For Physical Education purposes we are making use of the facilities offered by our cooperating school (Swimming pool and play ground etc.) which is situated in

### 6.3.6 Human Resource Management

- Staff Development Programme
- Attend seminars/workshops/conferences regularly
- Extra qualification through Distance Education

### 6.3.7 Faculty and Staff recruitment

The recruitment process includes advertisement in news papers and interview by a selection committee consisting of the Rector, the Principal, two members of Governing Body and two subject experts.

### 6.3.8 Industry Interaction / Collaboration

The college has established linkages with AIACHE, IGNOU, JEA, Xavier Board, SCERT, NCERT and some prominent universities and colleges of our country. Networking with other educational institutions is an integral part of our college. We send our students to different schools for practice teaching for about 1½ months a year. Our staff conduct seminars and workshops to update the teachers of schools in Bihar. Our college also extends its service to other colleges and universities by sending our staff as external examiners, selection committee members, resource persons and inspectors.



### 6.3.9 Admission of Students

The process of admission starts in March with a notice in the newspaper for registration followed by written test, interview, group discussion and selection of candidates in June. Admissions are closed latest by 30<sup>th</sup> June. One week time in July is given to those who have valid reasons for non-submission of C.L.C. and Migration etc.

### 6.4 Welfare schemes for

Teaching	P.F. facility
Non teaching	During the year Rs. 2,60,000/- given as interest free loan by the college for different non-teaching staff.
Students	5 students were given Rs. 41,000/- as scholarship from the college, 6 were given Rs. 29,000/- as interest free loan scholarship and 30 students received Rs.17,12,400/- as Govt. Scholarship.

### 6.5 Total corpus fund generated

20,00,000/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			<b>a</b>	Management/Staff
Administrative			<b>a</b>	Management

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒  
 For PG Programmes Yes ☐ No ☒

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per university regulations the university will conduct two semester examinations for M.Ed. course and year-end Annual examination for B.Ed. course. The internal examinations are conducted by the college and marks are sent to the university confidentially. A student is required to score at least 45 % aggregate marks for the award of Degree. The failures shall be permitted to appear in the subsequent examinations in the next session.

### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

Our Alumni Association is registered to the JAAI (Jesuit Alumni Association of India) and is functioning actively. It is also registered member of the Federation of International Jesuit Alumni Association. 25 batches of students have passed out of this college. Meetings are held by the executive committee twice/thrice a year, Cultural activities are organized for the evening school children of the neighbourhood who get free education at our sister school. Seminars related to Education are held every year for our Alumni who are teaching in different schools. Our Alumni often visits orphanage run by Missionaries of Charity (Mother Theresa sisters) in Patna City and distribute, cloths, snacks and sweets and useful materials to the children of Nirmala Shishu Bhawan. Blood donation camp is held by the Alumni Association every year in which many of our Alumni members donate blood. They conduct painting competition in neighbourhood schools. The executive committee meets often and plan out the activities.

#### 6.12 Activities and support from the Parent – Teacher Association :

There is no Parent - Teacher Association

#### 6.13 Development programmes for support staff

Our non-teaching staff attended seminar on smart class room and are guiding the students to use the same for their classes. They also have attended a seminar on Social Media networking.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Every year our students undergo a seminar on "Environment Education for Sustainability" This is to enrich our students with a deeper love and appreciation for the mother earth, pollution-free environment, trees and plants, particularly medicinal plants etc. The institution inculcates civic responsibilities among the student-teachers through participation in forming human chains, and different civic awareness programmes- such as "save trees", 'no plastic zone' etc. ,

### Criterion – VII

## 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Staff Development Programme organized for the teachers of St. Xavier's College of Education, Patna, St. Xavier's College, and St. Xavier's College of Management and Technology, Digha Ghat , Patna

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

A meeting IQAC was held on 17.1.2012 to plan out the academic programmes for the session 2012-2013. In addition to various activities framed by the college some new programmes like Gender Sensitization & Women wellbeing were added. As per the decision taken at the beginning of the year the seminars workshops and other activities were taken place as follows: During the session we had added the following seminars/activities. Seminars and workshops on Microteaching, Integral Pedagogy Paradigm, Visual Aids, Communal Harmony, Introduction to Dissertation, Environment Education for Sustainability, Human Rights were held. A National seminar on 'Building Socio-Academic Environment in Schools/Colleges for Excellence' was organized by our college and a seminar on women's Wellbeing Initiative" was conducted by Young Concepts, Wyeth Limited, Mumbai.

**Gender Sensitization** seminar was held on the occasion of Women's Day.

Awareness programme on HIV/AIDS, Campaign on Anti-Tuberculosis were also held during the year. Competitions like **Quiz, Essay, Poetry, Role Play** and **Debate** were held. **Educational Survey, Each one Teach one**, Video viewing and screening of Educational C.Ds were also held. Slide Show on different school subjects were prepared by the students. They also took part in cultural programmes, and the Annual Sports Meet. Independence Day & Republic Day were celebrated and Patriotic song competitions were held on these days. An educational tour was organized to Kolkata where the students and staff visited Historical place and collected all possible information about the places. A **Blood Donation Camp** took place in the college during the year in which 28 staff & students of our college donated blood. A Social Awareness Programme was conducted by the students and teachers of our college for the Evening school students of our sister institution. An outreach programme was conducted for the deaf and dumb children of Asha Deep School, Digha Ghat, Patna. A Sports & Games programme also was conducted for evening school children of St. Michael's School, Patna, our sister institution.

**A Seminar on Colloquium on the Ministry of Teaching was organized for our teachers.**

A Staff Development programme in collaboration with St. Xavier's College, and St. Xavier's College of Management and Technology, Digha Ghat, Patna on **"Revamping teacher student Learning interaction 21st Century"** (for faculty of both institution) was organized and conducted at our college during May 2013.

The forth batch of our M.Ed. students have successfully completed their course on 11.5.2013 and appeared in university examination conducted by the Aryabhatta Knowledge University. Out of the 35 students admitted, 33 appeared in the examinations 32 secured Distinctions and 1 First Division. The B.Ed. session for 2012-2013 ended on 25<sup>th</sup> April 2013. Of the 100 trainees admitted, 98 appeared in the university examination. 74 secured Distinctions, 23 First Divisions and 1 pending.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Personalized training through Integral Pedagogy and mentoring
- Networking and organizing workshops for teachers, principals and school administrators

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Gardening is a part of our curriculum and the students are taught to be well aware of Environment protection, tree plantation etc. We had organized a seminar on "Environment Education for Sustainability" for our students & teachers through which they gained deeper love and appreciation for the mother earth, pollution-free environment, trees and plants, particularly medicinal plants. The institution inculcates civic responsibilities among the student-teachers through participation in forming human chains, and different civic awareness programmes- such as "save trees", no plastic zone'.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- \* Quality in teaching-learning
- \* Publication of seminar proceedings
- \* Technology enhanced teaching
- \* Facility of campus placement cell

#### 8. **Plans of institution for next year**

1. To start Ph.D. programme
2. Add another unit of B.Ed. course
3. To organize an International level workshop
4. To obtain research project from funding agencies

Name: **Dr.(Fr.) Ignatius Topno, S.J.**

Name: **Dr.(Fr.) Thomas Perumalil, S.J.**

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**ST. XAVIER'S COLLEGE OF EDUCATION**  
DIGHA GHAT P.O., PATNA - 800 011

**ACADEMIC CALENDAR : 2012-2013**

**July 2012**

- 2-3 M-T : Seminar on Colloquium on the Ministry of Teaching for teachers by Fr. Ignatius Topno, S.J., Lecturer, SXCE & Mr. P.S. Raj, Ex-Vice Principal & Mathematician, St. Michael's School, Patna
- 4 Wed : Orientation for B.Ed.
- 12-14 Th-Sat : Seminar on Microteaching
- 19 Th : Model classes by teachers started
- 20 Fri : 10 students from Hindi Method were sent to Women's Training College for attending seminar on "Understanding Learning Disabilities In School Children"
- 21 Sat : IQAC meeting on National Seminar & Interface Programme
- 24 Tue : Remedial/Spoken English/Hindi class started
- 31 Tue : Feast of St. Ignatius of Loyola(H)

**August 2012**

- 1 Wed : Content test 1 (Method I)
- 2 Thu : Raksha Bandhan (H)
- 3 Fri : Orientation for M.Ed.
- 6 Mon : Seminar on communal Harmony for B.Ed. & M.Ed., by Mr. Ram Puniani & Fr. Philip Manthara. S.J.
- 10 Fri : Janmashtami (H)
- 15 Wed : Independence Day : Flag Hoisting & Patriotic Song Competition
- 20 Mon : Id-Ul-Fitr (H)
- 22 Wed : Staff meeting on National Seminar 2013
- 22 Wed : Content test 2 (Method I) 1st period
- 24 Fri : Video recording of Microteaching
- 25 Sat : Seminar on HIV/AIDS : Dr. Ajay Krishna, PMCH & Team
- 28 Tue : Content test 2 (Method II) 1st period
- 31 Fri : Workshop on IPP by Fr. Principal, Fr. Scaria, Fr. Victor, Fr. Ignatius,

**September 2012**

- 1 Sat : Workshop on IPP Contd....
- 5 Wed : Teachers' Day
- 7 Fri : Content test 3 (Method I) 1st period
- 13 Th : Seminar on Visual Aids by Jai Prakash, Asstt.Art Teacher, St. Michael's School, Patna
- 14 Fri : Content test 3 (Method II) 1st period
- 20 Thu : Practice Teaching begins for B.Ed. students and Internship for M.Ed.

**October 2012**

- 2 Tue : Gandhi Jayanti (H)
- 10 Wed : Staff meeting on Practice Teaching updates
- 16-20 Tue-Sat : M.Ed. data collection in different schools & colleges of Patna
- 21-28 Sun-Sun : Puja holidays
- 29 Mon : Classes resume after practice teaching

**November 2012**

- 8 Thu : Staff meeting to discuss Jubilee & I semester Exams.
- 13-15 T-Th : Dipawali Holidays
- 19-20 M-T : Chhath Holidays



- 22-23 Th-F : Seminar on Environment Education for Sustainability at Taru Mitra Ashram, Patna
- 22-23 Th-F : Mr. Deep Kumar was sent to IGNOU. Patna for the two days orientation programme for the Academic Counsellors of IGNOU,
- 24 Sat : Moharram (H)
- 28 Wed : Guru Nanak Jayanti (H)

### December 2012

- 3 Mon : Inaugural Ceremony of Silver Jubilee
- 4-7 Tue-Fri : Fr. Ignatius was sent to Sewa Kendra Dussaiah (Bettiah ) for giving a seminar on Orientation programme for 36 teachers from different schools
- 5 & 8 W-Sat : Fr. Principal went as external examiner to Sam Higginbottom institute of Agriculture, Technology & Sciences, Allahabad (Consultancy)
- 8-20 Sat-Th : Internal I Semester Exams (B.Ed. & M.Ed.)
- 14 & 15 F-Sat : Fr. Principal went to SRM College of Education Chinnakallupali Village, Kalandhira P.O., Vaniyambad Vellore Dist - Tamil Nadu - 635 751 for NAAC visit (Consultancy)
- 22 Sat : Christmas gathering : Holidays begin
- 23 -31 Sun- M : Christmas holidays

### January 2013

- 1 Tue : New Year Day (H)
- 2 Wed : Holiday
- 3 Thu : College re-opened
- 7 Mon : IQAC meeting at 3.00 PM. about syllabus & schedule
- 11 Fri : Fr. Ignatius Topno, S.J. received Ph.D. from Palayamkottai
- 12 Sat : Quiz
- 14 Mon : Makar Shankranti (H)
- 16-31 W-Th : M.Ed. Univ. Exam. I Semester
- 26 Sat : Republic Day, Flag Hoisting
- 31 Th : Fr. Principal went to Kristu Jayanti College, Bangalore for the workshop on Data Analysis for Social Sciences

### February 2013

- 1 Fri : Human Rights Seminar : Fr. Philip Manthara, S.J. & team
- 1-2 F-Sat : Fr. Principal went to Kristu Jayanti for the workshop on Data Analysis for Social Sciences (Contd...)
- 4 Mon : IQAC meeting to discuss National Seminar
- 8-9 F-Sat : National Seminar on Building Socio-Academic Environment in Schools/Colleges for Excellence
- 11 Mon : Staff meeting for Evaluation of National Seminar
- 15 Fri : Basant Panchami (H)
- 20 Wed : Mr. Sushil Kr. Singh was sent to PWC for seminar
- 23 Sat : Kavi Goshthi

### March 2013

- 3 Sun : Annual Sports
- 4 Mon : Holiday
- 6 Wed : Seminar on Women's Wellbeing by Young Concepts , Mumbai
- 8 Fri : International Women's Day celebration : Seminar by Sr. M. Alka, SND & Role Play on "Gender Sensitization"
- 7,12,14,19,21 : Community service Programme for **evening school children** of St. Michael's School
- 13 Wed : M.Ed. results announced by AKU (I Semester 2012)
- 14 Th : B.Ed. Exam. form filling
- 16-18 Sat-M : Educational Tour to Kolkata (M.Ed. & B.Ed.)
- 21 Th : M.Ed. II Semester exam. form filling

25 Mon : B.Ed. Application forms for 2013-14 given out  
 26-31 Tue-Sun : Holi & Easter Holidays

### **April 2013**

1 Mon : Easter Holiday  
 2- 4 Tue-Th : Fr. Ignatius went to Darbhanga for giving a seminar (Consultancy)  
 8 Mon : Last day for application form  
 9,11,13,16,18,19 : Internal II Semester Exam B.Ed.  
 14 Sun : Entrance test  
 15-17 : Interviews & Group Discussion  
 16-29 : Internal II Semester Exam M.Ed.  
 22 Mon : Community Service at Asha deep  
 23 Tue : List of selected candidates for 2013-14 B.Ed. session  
 23 Tue : Blood Donation Camp (21 students & staff donated blood)  
 24 Wed : Sports for **evening school children** ( 3-4.30 PM)  
 25 Thu : Valedictory Function B.Ed. & M.Ed. 2013  
 26-30 F-Tue : Teachers preparing Research Articles

### **May 2013**

1-31 : Teachers Preparing Research articles  
 14-15 Tue-W : B.Ed. Practicals (AKU)  
 20-23 M-Th : Staff Development programme (SXCE & SXC staff) Revamping teacher student Learning interaction 21st Century  
 21 & 22 : Admissions 2013-2014  
 24-25 : M.Ed. Dissertation checking (External)  
 24-31 : B.ED. Theory Exams. (AKU) Paper I to IV  
 28-30 : M.Ed. Theory Exams. (AKU) Paper I & II

### **June 2013**

1 Sat : M.Ed. Theory Exams. (AKU) Paper III  
 5 Fri : M.Ed. Viva - Voce (External)  
 3 & 6 : B.ED. Theory Exams. (AKU) Paper V & VI

### **July 2013**

25 Thu : B.Ed. & M.Ed. Results announced (M.Ed. 32/33 Dist. 1 I Div) (B.Ed. 74/98 Dist. 23 I Div, 1 pending)

## ST. XAVIER'S COLLEGE OF EDUCATION

*Students' overall Evaluation of the programme and Teaching*

## Course : B.Ed. - 2012-2013

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

**You need not disclose your name if you do not wish to.****You may tick more than one answer to a question to the extent that they do not contradict each other.**

1. The syllabus of each course was

- |   |  |
|---|--|
| a) <input checked="" type="checkbox"/> adequate | b) <input type="checkbox"/> inadequate |
| c) <input type="checkbox"/> challenging         | d) <input type="checkbox"/> dull       |

2. Background for benefiting from the course was

- |  |   |
|--|---|
| a) <input type="checkbox"/> more than adequate | b) <input checked="" type="checkbox"/> adequate |
| c) <input type="checkbox"/> inadequate         | d) <input type="checkbox"/> cannot say          |

3. Was the course easy or difficult to understand?

- |                                       |   |
|---------------------------------------|---|
| a) <input type="checkbox"/> easy      | b) <input checked="" type="checkbox"/> manageable |
| c) <input type="checkbox"/> difficult | d) <input type="checkbox"/> very difficult        |

4. How much of the syllabus was covered in the class?

- |  |  |
|--|--|
| a) <input type="checkbox"/> 85 to 100% | b) <input checked="" type="checkbox"/> 70 to 85% |
| c) <input type="checkbox"/> 55 to 70%  | d) <input type="checkbox"/> less than 55%        |

5. What is your opinion about the library material and facilities for the course?

- |   |                                       |
|---|---------------------------------------|
| a) <input type="checkbox"/> more than adequate    | b) <input type="checkbox"/> adequate  |
| c) <input checked="" type="checkbox"/> inadequate | d) <input type="checkbox"/> very poor |

6. To what extent were you able to get material for the prescribed readings?

- |  |   |
|--|---|
| a) <input type="checkbox"/> Easily               | b) <input type="checkbox"/> with some difficulty  |
| c) <input type="checkbox"/> not available at all | d) <input type="checkbox"/> with great difficulty |

7. How well did the teacher prepare for the classes?

- |  |  |
|--|--|
| a) <input type="checkbox"/> thoroughly | b) <input type="checkbox"/> satisfactorily |
| c) <input type="checkbox"/> poorly     | d) <input type="checkbox"/> indifferently  |

8. How well was the teacher able to communicate?

- |   |   |
|---|---|
| a) <input type="checkbox"/> Always effective    | b) <input type="checkbox"/> sometimes effective   |
| c) <input type="checkbox"/> Just satisfactorily | d) <input type="checkbox"/> generally ineffective |

9. How far the teacher encourages student participation in class?
- a) ☒ mostly yes                      b) ☐ sometimes  
c) ☐ not at all                      d) ☐ always
10. If yes, which of the following methods were used?
- a) ☐ Encouraged to raise questions      b) ☒ get involved in discussion in class  
c) ☐ encourage discussion outside class      d) ☐ did not encourage
11. How helpful was the teacher in advising?
- a) ☒ Very helpful                      b) ☐ sometimes helpful  
c) ☐ not at all helpful                      d) ☐ did not advise
12. The teacher's approach can best be described as
- a) ☐ Always courteous                      b) ☒ sometimes rude  
c) ☐ always indifferent                      d) ☐ cannot say
13. Internal assessment was
- a) ☒ Always fair                      b) ☐ sometimes unfair  
c) ☐ Usually unfair                      d) ☐ sometimes fair
14. What effect do you think the internal assessment will have on your course grade?
- a) ☐ Helps to improve                      b) ☐ discouraging  
c) ☐ no special effect                      d) ☒ sometimes effective
15. How often did the teacher provide feedback on your performance?
- a) ☒ Regularly/in time                      b) ☐ with helpful comment  
c) ☐ often/ late                      d) ☐ without any comments
16. Were your assignments discussed with you?
- a) ☐ Yes, fully                      b) ☐ yes, partly  
c) ☐ not discussed at all                      d) ☐ sometimes discussed
17. Were you provided with a course contributory lecture too at the beginning?
- a) ☐ Yes                      b) ☐ no
- If yes, was it helpful?
- a) ☐ Yes                      b) ☐ no
18. If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.



**ST. XAVIER'S COLLEGE OF EDUCATION, PATNA**  
*Students' overall Evaluation of the programme and Teaching*  
**Course : B.Ed. - 2012-2013**

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.  
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**You may tick more than one answer to a question to the extent that they do not contradict each other.**

Question Number	Prof.(Fr.) Thomas Perumail, SJ	Fr.Scaria Mammootil, SJ	Prof. Preeti Sinha	Fr. Victor Osta, SJ	Mr. R.N.R. Majumdar	Dr. Madhu Singh	Dr.(Fr.) Ignatius Topno, S.J	Mrs. Roseline Jerry	Mr. Rajendra Pathak	Mr. Sushil Kumar Singh	Mr. Deep Kumar	Ms. Vijay Shree	Dr. Neera Gautam
1	A	A	A	A	A	A	A	A	A	A	A	A	A
2	B	B	A	A	B	B	B	A	B	B	A	A	B
3	A	B	A	A	B	B	B	A	B	C	B	B	A
4	B	B	B	A	C	B	B	A	C	B	B	B	C
5	C	A	B	B	B	B	B	A	B	C	B	B	B
6	C	B	A	B	B	A	B	A	B	C	B	A	A
7	A	B	B	B	C	C	A	A	B	B	A	B	A
8	B	B	B	A	B	C	C	A	B	B	A	B	A
9	B	B	A	B	B	B	C	A	B	B	A	C	B
10	A	B	A	B	C	B	B	A	B	B	C	B	B
11	A	B	A	B	A	C	B	A	B	B	B	C	B
12	B	C	A	B	C	B	B	A	C	B	B	A	B
13	B	A	A	A	C	B	B	A	B	C	B	B	A
14	B	C	A	A	C	B	B	A	C	B	B	C	A
15	A	A	A	A	A	A	B	A	A	A	A	A	A
16	B	C	B	B	B	B	C	A	B	B	B	B	B
17	C	B	A	B	B	B	B	A	B	B	B	C	B
18	B	A	B	B	C	B	A	A	B	B	A	C	B

ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

## Questionnaires for Feedback from Students : 2012-2013

Course : B.Ed.

Students are required to rate the courses on the following attributes using the 4 -point scale shown. The format given is for one course. Do the same for other courses on separate page.

A - Very Good

B - Good

C - Satisfactory

D - Unsatisfactory

Sl.No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any विषयवस्तु की गहराई, (परियोजना के साथ)	✓			
2	Extent of coverage of course कोर्स की पूर्ति कहाँ तक संभव हुई ?		✓		
3	Applicability/relevance to real life situations वास्तविक जीवन की परिस्थितियों में कोर्स की प्रासंगिकता	✓			
4	Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) अधिगम में सार्थकता, ज्ञान, अवबोध कौशल संश्लेषणात्मक क्षमताएँ, दृष्टिकोण का विकास आदि	✓			
5	Clarity and relevance of textual reading material पुस्तकों की स्पष्टता, प्रासंगिकता		✓		
6	Relevance of additional source material (Library) अतिरिक्त स्रोत वस्तुओं की प्रासंगिकता	✓			
7	Extent of effort required by students छात्रों से अपेक्षित प्रयास की सीमा		✓		
8	Overall rating कुल दर्जा	✓			



## ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

## Student Feedback on Teachers : 2012-2013 - Course B.Ed.

Dear Student,

You are expected to assess the performance of teachers on the basis of the questions given below. Mark your assessment by putting A Very Good, B Good, C Satisfactory, D Unsatisfactory.

	Prof.(Fr.) Thomas Perumalil, SJ	Fr.Scaria Mammootil, SJ	Prof. Preeti Sinha	Fr. Victor Osta, SJ	Mr. R.N.R.Majumdar	Dr. Madhu Singh	Fr. Ignatius Topno, SJ	Mrs. Roseline Jerry	Mr. Rajendra Pathak	Mr. Sushil Kumar Singh	Mr. Deep Kumar	Ms. Vijay Shree	Dr. Neera Gautam
विषय वस्तु की जानकारी Knowledge base of the teacher(as perceived by you)	A	A	A	A	A	A	A	A	A	A	A	A	C
संवाद कौशल, (सुस्पष्टता और समझ) Communication Skills (in terms of articulation and comprehensibility)	C	C	A	B	C	A	C	A	C	B	A	A	C
शिक्षक की ईमानदारी/प्रतिबद्धता Sincerity / Commitment of the teacher	A	A	A	A	A	A	A	A	B	B	A	A	B
शिक्षक द्वारा उत्पन्न की गयी रुचि Interest generated by the teacher	C	B	B	A	B	B	B	B	C	B	B	B	C
व्यापक दृष्टिकोण के लिए पाठ्यक्रम में पर्यावरण एवं अन्य मुद्दों को जोड़ने की क्षमता Ability to integrate course material with environment /other issues, to provide a broader perspective	B	B	A	A	B	B	B	A	C	B	A	B	C
अन्य कोर्स के साथ विषय का संबंध जोड़ना Ability to integrate content with other courses	B	B	A	B	B	C	B	B	C	B	B	B	
क्लास के अन्दर या बाहर शिक्षक की उपलब्धता Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	A	B	A	A	B	B	A	A	B	A	A	B	C
छात्र मूल्यांकन के लिए क्वीज,जाँच परीक्षा गृहकार्य, परीक्षा, परियोजना आदि करने की क्षमता Ability to design quizzes / Tests/ assignments examinations and projects to evaluate students understanding of the course	A	B	B	B	B	B	B	B	C	B	B	B	C
प्रतिपुष्टि के लिए पर्याप्त समय देना Provision of sufficient time for feedback	A	B	B	B	B	C	C	B	C	B	C	B	C
कुल दर्जा Overall rating													

Date:

Any Remarks:

## ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

*Students' overall Evaluation of the programme and Teaching*

Course : M.Ed. - 2012-2013

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

**You need not disclose your name if you do not wish to.****You may tick more than one answer to a question to the extent that they do not contradict each other.**

1. The syllabus of each course was

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> a) adequate | <input type="checkbox"/> b) inadequate |
| <input type="checkbox"/> c) challenging         | <input type="checkbox"/> d) dull       |

2. Background for benefiting from the course was

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> a) more than adequate | <input type="checkbox"/> b) adequate   |
| <input type="checkbox"/> c) inadequate                    | <input type="checkbox"/> d) cannot say |

3. Was the course easy or difficult to understand?

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> a) easy      | <input checked="" type="checkbox"/> b) manageable |
| <input type="checkbox"/> c) difficult | <input type="checkbox"/> d) very difficult        |

4. How much of the syllabus was covered in the class?

- |  |  |
|--|--|
| <input type="checkbox"/> a) 85 to 100% | <input checked="" type="checkbox"/> b) 70 to 85% |
| <input type="checkbox"/> c) 55 to 70%  | <input type="checkbox"/> d) less than 55%        |

5. What is your opinion about the library material and facilities for the course?

- |   |                                       |
|---|---------------------------------------|
| <input checked="" type="checkbox"/> a) more than adequate | <input type="checkbox"/> b) adequate  |
| <input type="checkbox"/> c) inadequate                    | <input type="checkbox"/> d) very poor |

6. To what extent were you able to get material for the prescribed readings?

- |  |   |
|--|---|
| <input type="checkbox"/> a) Easily               | <input checked="" type="checkbox"/> b) with some difficulty |
| <input type="checkbox"/> c) not available at all | <input type="checkbox"/> d) with great difficulty           |

7. How well did the teacher prepare for the classes?

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> a) thoroughly | <input type="checkbox"/> b) satisfactorily |
| <input type="checkbox"/> c) poorly                | <input type="checkbox"/> d) indifferently  |

8. How well was the teacher able to communicate?

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> a) Always effective | <input type="checkbox"/> b) sometimes effective   |
| <input type="checkbox"/> c) Just satisfactorily         | <input type="checkbox"/> d) generally ineffective |



- 7

**ST. XAVIER'S COLLEGE OF EDUCATION, PATNA**  
*Students' overall Evaluation of the programme and Teaching*  
**Course : M.Ed. - 2012-2013**

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.  
 The information will be used only for the improvement of the course and teaching in future.

**You need not disclose your name if you do not wish to.**

**You may tick more than one answer to a question to the extent that they do not contradict each other.**

Question Number	Prof.(Fr.) Thomas Perumalil, SJ	Prof. Preeti Sinha	Dr. Madhu Singh	Dr.(Fr.) Ignatius Topno, S.J.	Dr. Neera Gautam
1	a	a	c	a	c
2	a	b	d	b	b
3	b	b	b	b	b
4	a	a	b	a	b
5	a	a	a	a	a
6	b	b	b	b	b
7	a	a	b	a	a
8	a	a	a	a	a
9	d	d	d	d	d
10	a	a	a	a	a
11	a	b	b	a	a
12	a	a	a	a	a
13	a	b	b	a	b
14	a	a	a	a	a
15	b	b	b	b	b
16	a	b	b	a	a
17	aa	aa	aa	aa	aa
18					

ST. XAVIER'S COLLEGE OF EDUCATION, PATNA  
**Questionnaires for Feedback from Students : 2012-2013**

Course : M.Ed.

Students are required to rate the courses on the following attributes using the 4 -point scale shown. The format given is for one course. Do the same for other courses on separate page.

A - Very Good

B - Good

C - Satisfactory

D - Unsatisfactory

Sl.No.	Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory
1	Depth of the course content including project work if any विषयवस्तु की गहराई, (परियोजना के साथ)	✓			
2	Extent of coverage of course कोर्स की पूर्ति कहाँ तक संभव हुई ?			✓	
3	Applicability/relevance to real life situations वास्तविक जीवन की परिस्थितियों में कोर्स की प्रासंगिकता		✓		
4	Learning value (in terms of knowledge, concepts, manual skills, analytical abilities and broadening perspectives) अधिगम में सार्थकता, ज्ञान, अवबोध कौशल संश्लेषणात्मक क्षमताएँ, दृष्टिकोण का विकास आदि		✓		
5	Clarity and relevance of textual reading material पुस्तकों की स्पष्टता, प्रासंगिकता		✓		
6	Relevance of additional source material (Library) अतिरिक्त स्रोत वस्तुओं की प्रासंगिकता		✓		
7	Extent of effort required by students छात्रों से अपेक्षित प्रयास की सीमा	✓			
8	Overall rating कुल दर्जा	✓			

Date:



## ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

## Student Feedback on Teachers : 2012-2013 - Course M.Ed.

Dear Student,

You are expected to assess the performance of teachers on the basis of the questions given below. Mark your assessment by putting A Very Good, B Good, C Satisfactory, D Unsatisfactory.

	Prof.(Fr.) Thomas Perumalil, SJ	Prof. Preeti Sinha	Dr. Madhu Singh	Fr. Ignatius Topno, S.J	Dr. Neera Gautam
विषय वस्तु की जानकारी Knowledge base of the teacher(as perceived by you)	C	A	C	D	B
संवाद कौशल, (सुस्पष्टता और समझ) Communication Skills (in terms of articulation and comprehensibility)	B	B	C	C	D
शिक्षक की ईमानदारी/प्रतिबद्धता Sincerity / Commitment of the teacher	A	A	B	B	C
शिक्षक द्वारा उत्पन्न की गयी रुचि Interest generated by the teacher	B	B	B	B	B
व्यापक दृष्टिकोण के लिए पाठ्यक्रम में पर्यावरण एवं अन्य मुद्दों को जोड़ने की क्षमता Ability to integrate course material with environment /other issues, to provide a broader perspective	C	A	C	D	C
अन्य कोर्स के साथ विषय का संबंध जोड़ना Ability to integrate content with other courses	B	A	C	C	C
क्लास के अन्तर या बाहर शिक्षक की उपलब्धता Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	B	B	B	B	B
छात्र मूल्यांकन के लिए क्वीज,जॉब परीक्षा गृहकार्य, परीक्षा, परियोजना आदि कराने की क्षमता Ability to design quizzes / Tests/ assignments examinations and projects to evaluate students understanding of the course	B	B	B	A	D
प्रतिपुष्टि के लिए पर्याप्त समय देना Provision of sufficient time for feedback	B	A	A	B	C
कुल दर्जा Overall rating	B	A	C	C	D

Date: 19-02/13.

Any Remarks:



☎: 2282886 ( कार्यालय )

# राजकीय कन्या उच्च माध्यमिक विद्यालय

लाल बहादुर शास्त्रीनगर, पटना-800 023

( ग्यारहवीं स्तरीय विज्ञान, कला, वाणिज्य एवं व्यावसायिक )

पत्रांक ५५७

दिनांक 20.10.2012

## TO WHOMSOEVER IT MAY CONCERN

This is to certify that nine B.Ed trainees of St. Xavier's College of Education, Patna, have successfully completed their internship and practice- teaching in this school from 21.09.2012 to 20.10.2012.

During their internship they were ever ready to take the substitution classes and any other assignments given to them.

Their internship didn't hamper the normal routine of the School. We were fully satisfied with their performances. I wish all of them success in their future.

20.10.12  
प्राचार्या  
राजकीय कन्या उच्च माध्यमिक विद्यालय,  
शास्त्री नगर, पटना-23

## **INTEGRAL PEDAGOGY PARADIGM**

### **The Context**

The present day educational scenario has its obvious limitations with regard to the content as well as proves in its approach. This mainly due to the so called preference for 'academic excellence' which insists on a heavy curriculum aiming at the intellectual grasp depending on memorization or recall of the content. Added to this is the trend for economic advancement reducing education to pragmatic aspects such as job training etc.

This is very much evident from the fact that preference is being given by students to physical and biological sciences and business and engineering. The danger lies in the fact that as a result of this unfortunate trend, although our students advance intellectually and technically, they remain emotionally undeveloped and morally immature.

So far as the process is concerned we have experienced the fact that it is nothing but teacher-centred, having left very little for the student who remains as a passive recipient.

It is in this context that the Society of Jesus, with its vast experience of educational service in various parts of the world for the last five centuries, proposes an alternative model of education with regard to content and process. The content goes beyond mere academic excellence but human excellence comprising competence, conscience and compassionate commitment. This calls for the all round growth of the students.

The objective of IPP is integral development calling for a process towards radical transformation not only of the way in which people habitually think and act but the very way in which they live in the world. This means a constant interplay of one's experience, and reflection resulting in meaningful and fruitful action.

**The Pedagogical Paradigm comprises five steps:**

#### **1. CONTEXT**

Our human experience never occurs in a vacuum. Hence it is very much necessary that we get to know as much as we can about the context within which teaching and learning take place. This means that teachers get full information about their students including their family background, social life, friends, politics, social pressures, media, and so on.

By this knowledge the teachers will be in a position to guide the students to come to grips with their actual experiences and make them reflect on them and make use of them in actions.

#### **2. EXPERIENCE**

Experience is a very comprehensive term for a process which can be direct or vicarious. Thus direct experience takes place in conversations, discussions, laboratory works, field trips, project

works etc. The vicarious experience occurs through reading or listening to a lecture and so on. In all this we use our imagination and feelings as well as the mind. In this process both the cognitive and effective dimensions are involved. Hence we see that our entire human experience, namely intellect, imagination, feeling and will are at work.

### **3. REFLECTION**

Experience by itself has no significance in our life unless it is fully integrated into our day to day life. This calls for a thoughtful consideration of the matter experienced in order to capture the essential value it contains. The teacher has a very important role at this stage especially to formulate questions that will broaden the students' awareness and impel them to consider the viewpoints of others. Sharing reflection among teacher and students will reinforce, challenge, encourage and ultimately give greater assurance for the students to an action or actions to be taken.

### **4. ACTION**

"Action" here refers to interiorized choices by which in the light of meanings perceived and judged, the student decides that a truth is to be his or her personal point of reference, attitude or predisposition which will affect any number of decisions. These interiorized choices may lead to external manifestations and consequently to act in consonance with his or her convictions.

### **5. EVALUATION**

The purpose of Evaluation is to provide an effective feedback that will make the teacher explore alternative methods of teaching and offer encouragement and advice for improvement. This evaluation work can be periodic and take the form of "mentoring", review of student journals, student self evaluation in the light of personal growth profiles.

### **OBSTACLES**

1. As has been mentioned in the beginning IPP is a difficult idea to sell when educational institutions are going in for 'fragmented' approach through narrow specializations ignoring the important concern for the human person.
2. Another obstacle is the confusion and conflict of values among students and teachers. It is a challenge for us to instill in the students of today true values.
3. Many countries strictly prescribe the course for all levels thus impeding curriculum development according to formational priorities envisaged in IPP.

### **STRATEGIES**

We view these obstacles as challenges and go ahead with the assurance that the goodness of foreseen will one day be realized. The insights gained from contemporary educational psychology have been very encouraging. A wide range of course materials for implementing the IPP is being used as models to facilitate the process. Staff development programmes involving in-service training in IPP have been beneficial.

## **IMPACT OF IPP**

IPP had its humble beginnings from the spiritual experiences of St. Ignatius, the founder of the Society of Jesus. In 1593 the 'Ratio Studiorum' was published which gave the general procedure of IPP. It was widely used all over the world in the educational institutions of the Society of Jesus. As time passed the impact of this approach was felt in other institutions as the right trend especially in the light of the reasons we have mentioned in the beginning of this paper. In order not to prejudice people the name "Ignatian Pedagogical Paradigm" was changed to "Integral Pedagogical Paradigm" while everything else was kept essentially the same.

IPP now is a worldwide approach for the growth of the total human person in its entire vicissitudes.

We have also noticed a great change in the teacher-trainees of our college after the introduction of IPP as part of our training programmes as evidenced by the alumni and the heads of the institutions they are serving.

## **RESOURCES**

- "Ratio Studiorum" 1593, Society of Jesus, Rome
- International Commission on the Apostolate of Jesuit Education (ICAJE) 1993
- "Ignatian Pedagogy: A Practical Approach" Villa Cavallati, 1993
- "The Characteristics of Jesuit Education" 1986
- "Influence of Ignatian Pedagogical Paradigm" McAvoy et al
- "History and Evolution of Using the IPP" Maureen Mc Avoy
- "Overview of Ignatian Pedagogy" Darina Sargeant, Ph.D. Asst. Prog.
- IPP: Marianne F. Gallagher, Peter A. Musso

**Contact person** for further details: Prof. Thomas Perumalil, S.J.