

The Annual Quality Assurance Report (AQAR) of the IQAC

July 1, 2015 to June 30, 2016

Part – A

AQAR for the year

2015-2016

I. Details of the Institution

1.1 Name of the Institution

ST. XAVIER'S COLLEGE OF EDUCATION

1.2 Address Line 1

DIGHA GHAT P.O.

Address Line 2

City/Town

PATNA

State

BIHAR

Pin Code

800 011

Institution e-mail address

sxcepatna@gmail.com

Contact Nos.

0612-2260253

Name of the Head of the Institution:

Prof.(Dr.) Thomas Perumalil, S.J.

Tel. No. with STD Code:

0612-2260253

Mobile:

09431269234

Name of the IQAC Co-ordinator:

Fr. Victor Osta, S.J.

Mobile:

9835430271

IQAC e-mail address:

sxcepatna@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) **SXCEPATNA 09993**

1.4 Website address:

www.sxcepatna.edu.in

Web-link of the AQAR:

www.sxcepatna.edu.in/AQAR201516.PDF

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	83.5	2004	5 years
2	2 nd Cycle	A	3.11	2010	5 years
3	3 rd Cycle	A	3.02	2016	5 years
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

10.02.2005

1.7 AQAR for the year (for example 2010-11)

2015-2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2010-2011 submitted to NAAC on 23.09.2011(Hard copy) & on 04.01.2012 (on-line)
- ii. AQAR 2011-2012 submitted to NAAC on 01.09.2012
- iii. AQAR 2012-2013 submitted to NAAC on 16.04.2014
- iv. AQAR 2013-2014 submitted to NAAC on 16.01.2015
- v. AQAR 2014-2015 submitted to NAAC on 09.01.2016

1.9 Institutional Status

University

State ☒

Central ☐

Deemed ☐

Private ☐

Affiliated College

Yes ☒

No ☐

Constituent College

Yes ☐

No ☒

Autonomous college of UGC

Yes ☐

No ☒

Regulatory Agency approved Institution

Yes ☒

No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input checked="" type="checkbox"/>		

1.10 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input checked="" type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

Aryabhatta Knowledge University,
Patna, Bihar

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	Christian Minority : Self financing
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>												
2.3 No. of students	<input type="text" value="0"/>												
2.4 No. of Management representatives	<input type="text" value="2"/>												
2.5 No. of Alumni	<input type="text" value="3 (Teachers)"/>												
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>												
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>												
2.8 No. of other External Experts	<input type="text" value="2"/>												
2.9 Total No. of members	<input type="text" value="16"/>												
2.10 No. of IQAC meetings held	<input type="text" value="4"/>												
2.11 No. of meetings with various stakeholders:	<table border="0"> <tr> <td>No.</td> <td><input type="text" value="2"/></td> <td>Faculty</td> <td><input type="text" value="2"/></td> </tr> <tr> <td>Non-Teaching Staff/Students</td> <td><input type="text" value="1"/></td> <td>Alumni</td> <td><input type="text" value="2"/></td> </tr> <tr> <td></td> <td></td> <td>Others</td> <td><input type="text" value="0"/></td> </tr> </table>	No.	<input type="text" value="2"/>	Faculty	<input type="text" value="2"/>	Non-Teaching Staff/Students	<input type="text" value="1"/>	Alumni	<input type="text" value="2"/>			Others	<input type="text" value="0"/>
No.	<input type="text" value="2"/>	Faculty	<input type="text" value="2"/>										
Non-Teaching Staff/Students	<input type="text" value="1"/>	Alumni	<input type="text" value="2"/>										
		Others	<input type="text" value="0"/>										
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>												
If yes, mention the amount	<input type="text"/>												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="3"/>	International	<input type="text" value="1"/>	National	<input type="text" value="0"/>	State	<input type="text" value="0"/>	Institution Level	<input type="text" value="2"/>
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(ii) Themes

1. International: Conference on "Holistic Development and Education for Peace"
2. Institutional : Workshop on Emotional Intelligence
3. Institutional: "Workshop on Personality Development"

2.14 Significant Activities and contributions made by IQAC

IQAC channelizes all efforts and measures of the institution towards promoting its holistic academic excellence. It also inspires the students to be a life-long autonomous learner which is essential for continuous contribution for the growth of individual and thereby the nation. It insists the teachers to influence the students not only by teaching but also giving practical lessons in human values, particularly the trait of selfless giving of knowledge. By the initiative of IQAC an International Conference " **Holistic Development and Education for Peace** " was organised which was profited by more than 250 teachers from all over the world. A number of institutional seminars were also organized by IQAC for our teachers and students during 2015-16.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

	Academic Calendar 2015-2016 Attached (<u>Annexure i</u>)

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR was discussed in the meeting of the Managing Committee and as per suggestions, this year special classes on Action Research was conducted for the B.Ed. students. The first year internship was made easy for the trainees by preparing a new format for their Activity's report.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	1	0	1	0
UG	1	0	1	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	2		2	
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS ✓ /Core/Elective option✓ / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	1

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☒

**Please provide an analysis of the feedback in the Annexure*

(Students & Co-operating schools Feedback attached (Annexure 2 a,b,c,d e,f, Annexure 3 a,b

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. As per NCTE regulations 2014 the whole syllabus has been revised.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Our college is a Study Centre of Ph.D. (Education) course work from November 2014.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	8	1	2	

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	0	0	0	0	0	0	0	1	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

		04
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	11	11
Presented papers	11	6	7
Resource Persons	0	3	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

"The best learning takes place when the teacher infuses a creative learning habit in the students and makes it an enjoyable part of life-long quest for knowledge." The teachers facilitate students to acquire knowledge and also value system in life. The students regularly met their teachers and got information about good reference articles and books which the students can refer and read instead of getting the handy notes from the internet and e-sources and using it without reading. This widened the horizon of learning of the students.

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

3/	4/	4
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95

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed. (2014-15)	100	72	28	NIL	NIL	100
M.Ed.(2014-15)	35	23	12	NIL	NIL	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC initiated preparing the AQAR. The cell met & discussed with stakeholders and parents to get a feedback on quality related process of the institution. As the members are all well known for their commitment in improving the quality of teaching and learning, they collect data and information on various aspects of institutional functioning. It also took initiative and helped financially weaker students with scholarship from the institution as well other sources. The staff were also assisted with loan from the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	0
HRD programmes	
Orientation programmes	11
Faculty exchange programme	5
Staff training conducted by the university	2
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	1

Others	
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2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	0	0	0
Technical Staff	2	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

A network style model is constructed to promote research work in our institution. Our faculty gain deep satisfaction from serving as research mentors to our students. Working with motivated students also creates a channel to their studies. Special Action Research classes are held for our students every week. Almost all the teachers are engaged in research work. Some of the works are published and some are waiting for publication. Four of our faculty members have completed their UGC minor research projects. Two more have applied for UGC minor research project. Our Journal of Research in Education with Research article is published every year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	4	0	4	4
Outlay in Rs. Lakhs	0	0	8,49,000/-	8,49,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	8	1
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	8	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and

other organisations : 8,49,000/-

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	8,95,000/-	8,49,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total	2		8,95,000/-	8,49,000/-

3.7 No. of books published i) With ISBN No. 1 Chapters in Edited Books 0

ii) Without ISBN No. 0

3.8 No. of University Departments receiving funds from

UGC-SAP 0 CAS 0 DST-FIST 0
DPE 0 DBT Scheme/funds 0

3.9 For colleges Autonomy 0 CPE 0 DBT Star Scheme 0
INSPIRE Any Other (specify) 0

3.10 Revenue generated through consultancy 95,000

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	1				8
Sponsoring agencies			1		

3.12 No. of faculty served as experts, chairpersons or resource persons 7

3.13 No. of collaborations 2 International 0 National 2 Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 8,95,000/-

From Funding agency UGC From Management of University/College 0

Total 8,95,000/-

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year : 1

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

4

20

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events: NIL

University level

State level

National level

International level

3.22 No. of students participated in NCC events: NIL

University level

State level

National level

International level

3.23 No. of Awards won in NSS: NIL

University level

State level

National level

International level

3.24 No. of Awards won in NCC: NIL

University level

State level

National level

International level

3.25 No. of Extension activities organized

University forum

7

College forum

5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Inter National Conference : " **Holistic Development and Education for Peace**"
2. International meeting of Principals of Higher Education institutions : 'Expanding the Jesuit Higher Education Network: Collaborations for Social Justice.' by Australian Catholic University, Melbourne.
3. Faculty Seminar : Staff Development Programme
4. Faculty & Students Seminar : "Women's Global Call for Climate Justice" by All India Women's Conference Group, a project of Women's Environment & Development Organization (WE DO)
5. Consultancy Programme:
 1. Five of our teachers are members of the inspection team for affiliation, selection of Principals & teachers for other colleges under different universities.
 2. Six of our teachers are external examiners of different colleges & Schools of Bihar
 3. Two are NAAC Peer Team members

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.5 Acres	0		
Class rooms	08			
Laboratories	3			
Seminar Halls	2			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	7			
Value of the equipment purchased during the year (Rs. in Lakhs)	31,21,119	0	Course Fee	
Others:				

4.2 Computerization of administration and library

A number of library books have been diverted into e-books. The Library is fully automated and the SOUL 2.0 software and bar code is used for transaction. The college has computerized Management Information System (MIS).

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,327	19,31,589/-	111	31,357/-	11,438	19,62,946/-
Reference Books	1280	8,99,156/-	12	63,465/-	1292	9,62,621/-
e-Books	97000				97000	
Journals	25	3,24,757/-	7	1,96,572/-	32	5,21,329/-
e-Journals	6000				6000	
Digital Database (Dissertation Abstract International)	36	7,02,045/-			36	7,02,045/-
CD (On-line subscription to Proquest Dissertation & Thesis Sec. A DVD backup) Video	45	3,345/-	2	2,69,598/-	47	3,345/-
Others (specify) (UGC Coaching)	212	1,19,706/-			212	1,19,706/-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	34	1	34					
Added	25	0	25					
Total	59	1	59					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Periodic seminars and talks about ICT are given to teachers and students. Two of our staff were sent to Gandhi Nagar, Gujarat for 107 SOUL 2.0 (Library) training programme. Students and teachers are free to use computer and internet facility.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.02508/-
ii) Campus Infrastructure and facilities	9.21018/-
iii) Equipments	0.22979/-
iv) Others	6.96919/-
Total :	17,43424/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has an independent system for the students support and mentoring. Accordingly the mentors and counselling cell extends psychological support to students to reduce their anxiety. A group of 10 students are assigned to each mentor. The students are free to approach the mentors with their problems such as academic and personal problems, home, family, relationships, depression, anxiety and loneliness. The financially weak students were supported in different ways by helping them to get the Govt. scholarship, loans and college scholarship.

5.2 Efforts made by the institution for tracking the progression

The IQAC has executed a structured mentoring policy to endorse an effective equipping mechanism for every student. This endures a defined path for a student to follow in order to achieve a successful student-hood during their study here. The college maintains a discipline register where a number of disciplinary and follow up action has been taken to ensure that student meet the eligibility requirements to appear for annual examinations. The teacher tracks the academic performance of the students and good academic progress made by every student is appreciated and placed on record. All possible support is extended to the weaker students to consult their teachers and attend remedial classes.

5.3 (a) Total Number of students

UG	PG		Others
100	31		

(b) No. of students outside the state

09

(c) No. of international students

NIL

	No	%		No	%
Men	29		Women	102	73

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
79	9	17	26	04	135	54	17	18	42	0	131
Demand ratio				Dropout % 2							

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Library Resources

No. of students beneficiaries

37

5.5 No. of students qualified in these examinations

NET	09	SET/SLET	0	GATE	0	CAT	0
IAS/IPS etc	0	State PSC	0	UPSC	4	Others	0

5.6 Details of student counselling and career guidance

Career guidance & counselling seminars are conducted. We have a counselling cell in the college for personal counselling.

No. of students benefitted

47

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	23	16	44

5.8 Details of gender sensitization programmes

Awareness Programme on "Women's Global Call for Climate Justice" by All India Women's Conference Group, a project of Women's Environment & Development Organization (WE DO) was conducted in November, 2015. Special Lectures on Gender Sensitization, Women Empowerment & Sexual Harassment are regularly conducted to make our students aware and make them courageous to tackle any atrocities against them.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events : 19

19 of our students participated in All India Essay Writing competition organized by Shri Ram Chandra Mission (SRCM) & United Nations Information Centre for India & Bhutan (UNIC) on 5th February, 2016 and 3 of them received (1st, 2nd & Consolation) awards & certificates.

The Annual Sports of college was conducted in February 2016. A number of sports and games activities were held during the annual sports. The winners were awarded with medals, trophies and certificates.

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

NIL

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	11	2,07,000/-
Financial support from government		
Financial support from other sources	1 (Interest free Loan)	15,000/-
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives Fairs NIL

: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: To build an egalitarian society based on justice freedom and harmony through our teacher-trainees, extension service and research.
MISSION: To form well-motivated teacher, who will be intellectually competent morally upright socially committed and spiritually inspired, in order to become instruments of social transformation, and to find new ways and means to teaching-learning process.

6.2 Does the Institution have a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

A curriculum is the “heart” of any learning institution which means that Educational institutions cannot exist without a curriculum. With its importance in formal education, curriculum has become a dynamic process due to the changes that occur. As per NCTE regulations 2014 the entire curriculum of Teacher Education was re-structured. Though some of the important themes were carried over from the old one, major part of the curriculum was re-constructed. We design a curriculum which systematically organizes the whole process of teaching-learning. It is designed in such a way that to what the students should learn, within a framework of goals, objectives, content and pedagogy. Our curriculum include 20 weeks of Practice Teaching/ Internship as per NCTE norms.

6.3.2 Teaching and Learning

The teachers have undergone orientation in interactive models of teaching and microteaching and they have developed the interactive style of teaching in theory classes as well as in method classes. ICT Equipments, models, maps and charts are frequently used in classroom teaching. After one week of general introduction to methodology courses, we provided them with seminars on Bloom's Taxonomy of Educational Objectives, and Microteaching followed by Practice Sessions in formulating of specific objectives, lesson planning, skill practice, Video Recording, review and feedback. The method teachers present demonstration lessons which are followed by student feedback and peer feedback, The student teachers are then required to give criticism lessons in simulated settings which are observed and criticised by the peers and the method teachers. Special care is taken by the method teachers to guide the process of lesson planning and preparation of teaching aids. Pedagogic content analysis is done on the basis of Bloom's hierarchical levels of objectives and Gagne's hierarchical model (mainly discrimination, concepts, rules and problems).

6.3.3 Examination and Evaluation

Language teachers, formally assess the entry level of the students, which they use for remedial and advance level teaching. The Psychology teacher tests the students' intelligence, achievement motivation, teacher effectiveness and personality through Psychological tests and the results are used for personal and academic guidance by the faculty. Together with these tests the students are continually tested and evaluated in the form of content tests in method subjects and theory subjects. There is provision for two semester tests and the scores of the first semester test are used for remedial teaching and academic guidance.

6.3.4 Research and Development

Our teachers are engaged in research work. 4 of our professors have completed their UGC Minor Research project and 2 are in process. Many research articles of our teachers are published in national and international journals. Our college publishes a peer reviewed and refereed Journal of Research in Educational every year and all our faculty publishes a research paper each in the same. We have added many research journals and e-journals to our library.

6.3.5 Library, ICT and physical infrastructure / instrumentation

This year we have added 364 books to our library adding to a total of more than 13286 books. Our library has a number of research materials, encyclopaedias, Dissertation Abstracts International and other educational materials in soft and hard forms. More than 53 computers with internet & WiFi connectivity and students make maximum use of it every day. By incorporating digital media elements into the project, the students are able to learn better since they use multiple sensory modalities. The department of Languages, Social Science, Science and Mathematics develop power point projects and various audio-visual materials. For Physical Education purposes we use the facilities offered by our sister school (Swimming pool, play ground etc.) of the same campus.

6.3.6 Human Resource Management :

An International Seminar on **"Holistic Development and Education for Peace"** was organized by the IQAC of our college. More than 250 teachers, including our B.Ed. and M.Ed. students and teachers, participated from all over the world. A Staff Development Programme in Collaboration with St. Xavier's College of Management & Technology was organized for our faculty. A seminar on Emotional Intelligence was conducted for B.Ed. and M.Ed. Teachers were sent to attend in national seminars & refresher courses to other colleges & universities. A workshop on personality development by Ashish Kr. Singh, Smart Foundation, Patna was conducted during the session. A seminar on Communal Harmony by Prof. Ram Puniyani was held during December 2015.

6.3.7 Faculty and Staff recruitment

A selection Committee is constituted by the Governing Body of the institution to select and appoint staff when need arises. Staff are recruited through advertisement followed by a demonstration class-cum-interview.

6.3.8 Industry Interaction / Collaboration

The College is the study centre of IGNOU for B.Ed. & M.Ed. courses. It gets an opportunity to interact with the course material, IGNOU personnel and counsellors. Our B.Ed./M.Ed. students are sent to neighbouring schools for practice teaching/Internship for 20 weeks/ 1 month respectively during their two years' training here. Seminars and workshops were conducted to update the teachers of schools in Bihar. Extension service rendered to other colleges and universities by sending our staff as external examiners, selection committee members, resource persons and inspectors. We have established linkage with AIACHE, IGNOU, JHEASA, Xavier Board, SCERT, NCERT, and some prominent universities and educational institutions of our country.

6.3.9 Admission of Students

As per the NCTE norms, candidates with at least 50% of marks in graduation can apply for B.Ed. and 55% of marks in B.Ed. are eligible to apply for M.Ed. course. The process of admission starts in March with an advertisement in the newspaper for registration followed by written test, interview, group discussion and selection of candidates in June. Admissions are closed latest by the beginning of July.

6.4 Welfare schemes for

Teaching	P.F. facility & E.L. facility
Non teaching	During the year Rs. 1,25,000/- given as interest free loan by the college for different non-teaching staff.
Students	11 students were given a total of Rs. 2,07,000/- as scholarship from the college, 1 was given Rs. 15,000/- as interest free loan scholarship 12 students have applied for SC/ST scholarship from state Govt.

6.5 Total corpus fund generated

22,00,000/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓		✓	Management/Staff
Administrative	✓		✓	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
For PG Programmes	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

A student is required to score at least 45 % aggregate marks for the award of Degree. The University will conduct four semester examinations for M.Ed. course and two year-end Annual examinations for B.Ed. course. The internal examinations are conducted by the college and marks are sent to the university confidentially. The failures shall be permitted to appear in the subsequent examinations in the next session.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Still pursuing with the state government and the university for NOC for autonomy.

6.11 Activities and support from the Alumni Association

The Alumni Association has been meeting from time to time to provide a platform to the students to come in contact with their seniors, who are working in different institutions. These interactions help the students to prepare themselves as per demand in the schools. The association also arrange and organize special lectures/workshops in association with the Training, Counselling and Placement Cell, which also help the students to develop their growth wellbeing. Alumni Association conducts inter school painting competition and raise fund to help the poor and needy students of the neighbourhood

6.12 Activities and support from the Parent – Teacher Association :

There is no Parent - Teacher Association

6.13 Development programmes for support staff

Human Rights seminar and awareness programmes on HIV/AIDS were attended by the support staff during the year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

We have planted 20 trees in the campus during the year. Environment Education classes are part of our curriculum. Students are instructed to use Eco friendly materials. A two day seminar on Environment Education for Sustainability is conducted every year at Taru Mitra Ashram, Patna an NGO for Bio-reserve. Seminar on Environmental Pollution was also organized during the year by PCRA.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- In order to promote honesty and truthfulness in our trainees and guide them on the right path the college has opened an Honesty shop during 2015-17 session. This is an unmanned shop where regular stationery things are kept. Trainees pick up the stationery item needed and drop money in a box kept there and walk out. It is a non-profit venture and investment is also meagre--amount ranging from Rs 1000 to Rs 3,000. The same money is reinvested. A staff is specifically given the task to scrutinize the accounts every Saturday.
- A collection box is kept in the college for collecting clothes & useful materials for charity to the poor.
- A well furnished women's hostel with all the modern educational facility has built and 35% of our lady students are utilizing the same.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

According to the Plan of Action chalked out in beginning of the year the following academic programmes were conducted:

Publicity of admission process for the two-year B.Ed. course for the session 2015-17 was given in the leading newspapers, College Notice Board as well as on the college website in March, 2015 and M.Ed. In June 2015 followed by Entrance Test, Interview & G.D. The session 2015-17 of B.Ed. commenced on 2nd July, 2015 and M.Ed. from 1st August, 2015.

Seminars & Workshops:

A seminar on Microteaching for B.Ed. students was held from 6-8 August, 2016 to teach our trainees the techniques for learning teaching skills and to get deeper knowledge regarding the art of teaching. It offered them opportunity to an inexperienced teacher to acquire new skills where as to experienced teachers help to refine the skills they already possess. A workshop on IPP (Integral Pedagogical Paradigm) was held from 21-22 August, 2015. IPP is the science of teaching where there is active participation of the learner. This helped them to be aware of student centered and effective teaching and to form themselves into better teachers. A seminar on HIV/AIDS was held on 28th August, 2015 for B.Ed. & M.Ed. by the experts from Patna Medical College Hospital, to make the students aware of the seriousness of this killer disease and how to prevent it by proper knowledge. A workshop on personality development by Ashish Kr. Singh, Smart Foundation, Patna was held on 11 & 12 September, 2015. On 28th November, 2015 a seminar on "Women's Global Call for Climate Justice" by All India Women's Conference Group, a project on Women's Environment & Development Organization (WE DO), to make our trainees aware and to create together a mass movement for climate justice. On 19th December, 2015 a seminar on Communal Harmony by Prof. Ram Puniyani was held. A two-day seminar on Environment Education for Sustainability was held from 22-23 January, 2016 for B.Ed. & M.Ed. held at Taru Mitra Ashram, Patna an NGO for Bio-reserve. This helped them to be aware that each one has an important role to play to protect our mother earth. The Petroleum Conservation Research Association (PCRA), Patna had conducted an awareness programme on Environment Pollution. The Human Rights seminar by a team of PUCL, Patna was held on 29th January, 2016. A workshop on "Emotional Intelligence" was organized for the B.Ed. & M.Ed. by our college and the resource person for the same was Dr.(Fr.) P. Anthony Raj, S.J. We also have promoted general and transferable skills like learning to work together as well as independently, use of learner-centred pedagogy through cooperative learning, use of discussion method and utmost use of information technology.

International Conference:

A two-day international conference on "Holistic Development and Education for Peace" was organized by our college on 15-17 October, 2015 and more than 250 participants from all over the world including our B.Ed. & M.Ed. students & staff profited from the same.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Honesty shop to promote Honesty & Truthfulness among students
- Donation box to help people affected in Natural calamity with necessary things and to inculcate charity and generosity among our students.

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)**
(Annexure 4, Annexure 5)

7.4 Contribution to environmental awareness / protection

In order to make our trainees aware of environment crisis and its sustainability our college organized a two days seminar on "Environment Education for Sustainability". Through this seminar we encouraged our students to conserve as many plants as possible and bring awareness in the students about the environment. It also explained about the ecological disconnection at present and necessity of having a proper relationship with the environment and the value of nature. The students were encouraged to prepare eco- friendly food and to protect the earth to make it a better place for us to live.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- completed NAAC 3rd Cycle Assessment & Accreditation with Grade 'A'
- Has got strong ICT vase
- quality sustained
- enhanced number of student intake
- enhanced infrastructure, Instructional resources and human resources
- Four of our faculty members have completed UGC minor projects

Weakness:

- not getting quality students
- not able to pay scholarship to all the needy students
- not all teachers are qualified with Ph.D/NET
- does not have a mechanism to track Alumni positions
- does not have own vehicle for transportation

Opportunities:

- To go for autonomy
- To apply for Major Research Projects
- To twin/collaborate with foreign universities

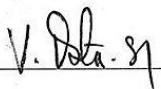
Threats:

- salary paid is too high in proportion to the income
- To get resource persons for National/International seminars
- Financial constraint for development
- To get financial aid from UGC
- To get the university examinations/results on time
- To get work done from the government sector

8. **Plans of institution for next year**

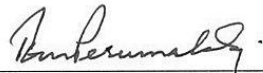
- to make it a centre for research
- continue to put great effort to get autonomy
- take up major research projects

Name: Fr. Victor Osta, S.J.



Signature of the Coordinator, IQAC

Name: Dr.(Fr.) Thomas Perumalil, S.J.



Signature of the Chairperson, IQAC

Student Feedback on Teachers : 2015-2017 - Course B.Ed.

Dear Student,

You are expected to assess the performance of teachers on the basis of the questions given below. Mark your assessment by putting A Very Good, B Good, C Satisfactory, D Unsatisfactory.

	Prof.(Fr.) Thomas Perumalil, SJ	Prof. Preeti Sinha	Fr. Victor Osta, SJ	Fr. A. Christu Savarajan, S.J.	Dr. Madhu Singh	Mrs. Roseline Jerry	Mr. Sushil Kumar Singh	Mr. Deep Kumar	Ms. Vijay Shree	Ms. Nimisha Srivastava	Dr. Vikramjit Singh	Ms. Smita Paschal	Dr. Shobha	Ms. Sujata Kumari	Ms. Sapna Suman
विषय वस्तु की जानकारी Knowledge base of the teacher(as perceived by you)	A	A	A	A	A	A	A	A	A	A	B	B	B	A	A
संवाद कौशल, (सुस्पष्टता और समझ) Communication Skills (in terms of articulation and comprehensibility)	B	A	A	A	A	A	A	A	A	B	A	A	B	A	A
शिक्षक की ईमानदारी/प्रतिबद्धता Sincerity / Commitment of the teacher	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
शिक्षक द्वारा उत्पन्न की गयी रुचि Interest generated by the teacher	B	A	A	B	B	B	A	A	A	A	B	A	B	B	A
व्यापक दृष्टिकोण के लिए पाठ्यक्रम में पर्यावरण एवं अन्य मुद्दों को जोड़ने की क्षमता Ability to integrate course material with environment /other issues, to provide a broader perspective	B	A	A	B	A	A	A	A	A	A	A	B	C	B	A
अन्य कोर्स के साथ विषय का संबंध जोड़ना Ability to integrate content with other courses	B	A	A	A	B	B	A	A	A	A	B	B	C	A	A
क्लास के अन्तर या बाहर शिक्षक की उपलब्धता Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	B	A	B	B	B	B	A	A	A	B	B	C	D	B	A
छात्र मूल्यांकन के लिए क्वीज,जॉच परीक्षा गृहकार्य, परीक्षा, परियोजना आदि कराने की क्षमता Ability to design quizzes / Tests/ assignments examinations and projects to evaluate students understanding of the course	B	B	A	A	B	B	A	A	A	B	B	B	C	B	A
प्रतिपुष्टि के लिए पर्याप्त समय देना Provision of sufficient time for feedback	B	B	A	A	B	B	A	A	A	B	B	B	B	B	A
कुल दर्जा Overall rating	B	A	A	A	B	B	A	A	A	B	B	B	C	B	A

Date:

Any Remarks:

Students' overall Evaluation of the programme and Teaching

Course : B.Ed. - 2015-2017

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

1. The syllabus of each course was

- a) ☒ adequate b) ☐ inadequate
c) ☐ challenging d) ☐ dull

2. Background for benefiting from the course was

- a) ☐ more than adequate b) ☒ adequate
c) ☐ inadequate d) ☐ cannot say

3. Was the course easy or difficult to understand?

- a) ☐ easy b) ☒ manageable
c) ☐ difficult d) ☐ very difficult

4. How much of the syllabus was covered in the class?

- a) ☒ 85 to 100% b) ☐ 70 to 85%
c) ☐ 55 to 70% d) ☐ less than 55%

5. What is your opinion about the library material and facilities for the course?

- a) ☐ more than adequate b) ☒ adequate
c) ☐ inadequate d) ☐ very poor

6. To what extent were you able to get material for the prescribed readings?

- a) ☐ Easily b) ☒ with some difficulty
c) ☐ not available at all d) ☐ with great difficulty

7. How well did the teacher prepare for the classes?

- a) ☒ thoroughly b) ☐ satisfactorily
c) ☐ poorly d) ☐ indifferently

8. How well was the teacher able to communicate?

- a) ☒ Always effective b) ☐ sometimes effective
c) ☐ Just satisfactorily d) ☐ generally ineffective

Annexure - 2c

ST. XAVIER'S COLLEGE OF EDUCATION, PATNA
Students' overall Evaluation of the programme and Teaching
Course : B.Ed. - 2015-2017

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.
 The information will be used only for the improvement of the course and teaching in future.
 You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

Question Number	Prof.(Fr.) Thomas Perumalil, SJ	Prof. Preeti Sinha	Fr. Victor Osta, SJ	Fr. P. Anthony Raj, S.J.	Fr. A. Christu Savarirajan	Dr. Madhu Singh	Mrs. Roseline Jerry	Mr. Sushil Kumar Singh	Mr. Deep Kumar	Ms. Vijay Shree	Ms. Nimisha Srivastava	Dr. Vikramjit Singh	Ms. Sapna Suman	Ms. Smita Paschal	Dr. Shobha	Ms. Sujata Kumari
1	A	A	A	C	A	A	A	B	A	A	D	A	A	C	C	A
2	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
3	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
4	C	B	A	C	B	B	A	C	A	A	C	A	A	C	C	B
5	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
6	A	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B
7	B	A	A	A	A	A	A	A	A	A	C	A	A	B	C	A
8	A	A	A	A	A	A	A	A	A	A	B	A	A	A	A	A
9	B	B	C	A	A	D	A	C	C	D	A	A	B	B	C	D
10	B	A	C	A	A	C	C	D	D	B	A	B	A	B	B	B
11	A	C	C	A	B	C	C	C	B	B	B	B	B	A	A	A
12	A	A	A	A	B	A	C	C	C	C	C	C	C	B	B	B
13	A	C	C	C	B	B	B	B	A	A	A	D	D	D	D	D
14	A	B	B	B	B	B	B	A	A	A	A	A	A	C	C	C
15	A	A	B	C	B	D	A	B	C	D	A	B	C	D	A	B
16	A	B	A	C	A	D	A	C	B	D	A	B	A	C	C	A
17	A	D	B	B	C	C	D	A	A	D	D	C	C	C	B	A
18	A	A	A	B	C	B	B	C	C	C	C	B	A	D	C	B

Student Feedback on Teachers : 2016-2018 - Course M.Ed.

Dear Student,

You are expected to assess the performance of teachers on the basis of the questions given below. Mark your assessment by putting A Very Good, B Good, C Satisfactory, D Unsatisfactory.

	Prof.(Fr.) Thomas Perumalil, SJ	Prof. Preeti Sinha	Dr. Madhu Singh	Ms. Nimisha Srivastava	Dr. Vikramjit Singh	Dr. Shobha	Ms. Sapna Suman
विषय वस्तु की जानकारी Knowledge base of the teacher(as perceived by you)	A	A	A	A	A	B	A
संवाद कौशल, (सुस्पष्टता और समझ) Communication Skills (in terms of articulation and comprehensibility)	A	A	A	A	A	B	A
शिक्षक की ईमानदारी/प्रतिबद्धता Sincerity / Commitment of the teacher	A	A	A	A	A	C	A
शिक्षक द्वारा उत्पन्न की गयी रुचि Interest generated by the teacher	B	A	A	B	A	C	A
व्यापक दृष्टिकोण के लिए पाठ्यक्रम में पर्यावरण एवं अन्य मुद्दों को जोड़ने की क्षमता Ability to integrate course material with environment /other issues, to provide a broader perspective	A	A	A	A	A	B	A
अन्य कोर्स के साथ विषय का संबंध जोड़ना Ability to integrate content with other courses	B	A	A	B	A	C	A
क्लास के अन्तर या बाहर शिक्षक की उपलब्धता Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)	A	A	A	B	A	B	A
छात्र मूल्यांकन के लिए क्वीज,जॉच परीक्षा गृहकार्य, परीक्षा, परियोजना आदि कराने की क्षमता Ability to design quizzes / Tests/ assignments examinations and projects to evaluate students understanding of the course	A	A	A	B	A	B	A
प्रतिपुष्टि के लिए पर्याप्त समय देना Provision of sufficient time for feedback	A	A	A	A	A	B	A
कुल दर्जा Overall rating	A	A	A	A	A	B	A

Date: 28/03/2017

Any Remarks:

All teachers are very good supportive. Thank you for your support.

ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

Students' overall Evaluation of the programme and Teaching

Course : M.Ed. - 2016-2018

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other.

1. The syllabus of each course was
 - a) adequate
 - b) inadequate
 - c) challenging
 - d) dull
2. Background for benefiting from the course was
 - a) more than adequate
 - b) adequate
 - c) inadequate
 - d) cannot say
3. Was the course easy or difficult to understand?
 - a) easy
 - b) manageable
 - c) difficult
 - d) very difficult
4. How much of the syllabus was covered in the class?
 - a) 85 to 100%
 - b) 70 to 85%
 - c) 55 to 70%
 - d) less than 55%
5. What is your opinion about the library material and facilities for the course?
 - a) more than adequate
 - b) adequate
 - c) inadequate
 - d) very poor
6. To what extent were you able to get material for the prescribed readings?
 - a) Easily
 - b) with some difficulty
 - c) not available at all
 - d) with great difficulty
7. How well did the teacher prepare for the classes?
 - a) thoroughly
 - b) satisfactorily
 - c) poorly
 - d) indifferently
8. How well was the teacher able to communicate?
 - a) Always effective
 - b) sometimes effective
 - c) Just satisfactorily
 - d) generally ineffective

Students' overall Evaluation of the programme and Teaching

Course : M.Ed. - 2016-2018

(To be filled only after the course results are declared)

Your responses will be seen only after your course results have been finalised and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to.

You may tick more than one answer to a question to the extent that they do not contradict each other

Question Number	Prof.(Fr.) Thomas Perumal, SJ	Prof. Preeti Sinha	Dr. Madhu Singh	Ms. Nimisha Srivastava	Dr. Vikramjit Singh	Dr. Shobha	Ms. Sapna Suman
1	A	A	C	B	A	A	A
2	A	A	A	A	A	A	A
3	B	B	B	C	D	C	B
4	B	A	A	A	A	B	A
5	A	A	A	C	B	C	A
6	B	A	A	B	D	B	A
7	B	B	B	B	B	C	B
8	B	B	B	B	B	D	B
9	A	A	D	D	D	B	A
10	A	A	A	A	A	A	A
11	A	A	B	A	C	C	A
12	A	A	B	B	A	C	A
13	A	A	A	A	A	A	A
14	A	A	A	B	B	C	A
15	B	D	B	B	D	D	B
16	A	A	A	B	D	D	A
17	AA	AA	AA	AA	AA	AA	AA
18							

- Lecture delivered by dual language Hindi medium.



Annexure - 3a
दुरभाष :- 0612-2219428
बाँकीपुर राजकीय बालिका उच्च माध्यमिक विद्यालय
पटना-800 001

पत्रांक 506

दिनांक 15/12/16

To,
The Principal,
St. Xaviers College of Education
Digha, Patna

Subject:- Acknowledgment, evaluation feedback for the trainees of St. Xaviers College of Education, Patna

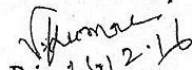
Respected Mam/Father

We are overwhelmed and glad to have the trainees from your college who are disciplined, punctual and well educated. They abide fully by our school rules regulations and assigned syllabus and activities. During there training period they performed several activities with full dedication which are as follows:-

1. Completing the lesson plan along with regulating the classes with full punctuality.
2. Taking of substitution classes.
3. Appropriate use of all teaching aids.
4. Performing invigilation duty during school examination.
5. Organizing the morning school assembly in a very well manner.
6. Organizing Painting and Essay competition among students on the occasion of Diwali.
7. Encouraging and preparing students for the role play, dramas ,group songs and speech on the eve of Dr. Rajendra Prasad jayanti.
8. Motivating students in decorating the bulletin board and the other display board of the school with full participation.

I congratulate and thank you for all the support and help you provided in our school by sending your practice teaching trainees.

Your sincerely,


Principal 12.16

Bankipur Govt. girls Sr. Secondary School, Patna



REPORT OF THE B.ED TRAINEE PROGRAMME
FROM ST. XAVIER'S COLLEGE OF EDUCATION
(INTERNSHIP PROGRAMME)

(Internship Programme was a part and Parcel
of B. Ed Training)

SCHOOL CONDUCTING INTERNSHIP - MAY FLOWER SCHOOL
TIMING: - 8:00 AM - 2:00 PM

AFFILIATION: - C.B.S.E. (330068)

SCHEDULE: - 14th Oct. - 15th Dec. 2016

GROUP: - 5 Students (Nitika Kumari, Shambhu Kz.,
Vinceent Madhanu, Nancy Nidhi Das, Suman
Dung Dung)

With Immense Pleasure We present the report
of activities of B. Ed Trainees from "St. Xavier's
College of Education".

This Batch of students entered this temple of
learning on 14th Oct. and started taking classes
from 17th Oct. 16. They started their classes
with excitement, optimism and aspiration. They
were prepared with the subject and concerned
books. During their entire tenure they were
well behaved and Disciplined. They were punctual
in their classes.

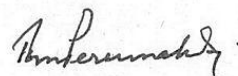
All the classes that they taught were Supervised
by the respective teachers.

DONATION BOX PLACED AT ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

To help our students enjoy giving instead of always receiving we have placed a donation box in the campus of our college. Generosity of spirit does not always come naturally to us.

To instill kindness and sensitivity towards others and to teach our students, skills that reflect generosity, we make them aware of through :

- arranging special seminars which reflect generosity.
- campaigning against Tuberculosis, HIV/AIDS, Communal Harmony, Natural Calamities and collecting funds and things for the same
- giving examples in simple and concrete terms to be generous
- pointing out and praise them when they are generous
- putting into words the positive feelings they may have as they help others
- teaching and helping poor children through "Each one Teach one", "Educational Survey of the villages" and Community Services, the outreach programmes of our college
- conducting "Blood Donation Camp"
- introducing ideas and opportunities to give time, contribute things, or donate personal items like clothes, shoes, school bag etc.
- talking about what it meant to you to receive a helping hand when you needed it if you were ever the recipient of aid
- gift giving occasions like Christmas/Teachers' Day are encouraged and used for generously sharing.
- helping them to develop a spirit of generosity and to discover that giving can be the best gift of all.
- acknowledging even the smallest movement towards generosity so that they will become even more generous in the future.

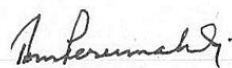


Prof.(Dr.) Thomas Perumalil, S.J.
PRINCIPAL

HONESTY SHOP AT ST. XAVIER'S COLLEGE OF EDUCATION, PATNA

"Honesty is the best policy"

In order to promote honesty and truthfulness in our students, we have opened an Honesty Shop with some stationeries based on the requirements of our students at our college. As in many places, students had to walk long distance to get small stationeries. To make it available in the college itself this "Honesty Shop" was opened. It is a shop without any salesman and a non-profit endeavor with meager investment --amount ranging from Rs 500 to Rs 3,000. The same money is reinvested. Student who wish to buy a notebook or other stationary, can pick it up from the available stock inside the shop and leave by putting the due payment into a box placed on a table outside the door. In case, the student doesn't have enough money he or she can leave a paper slip with his or her name and class written on it, in a separate box kept on the table. Such a student can pay back later on by depositing the due payment in the cash box and take away the deposited slip. A staff is specifically given the task to monitor the accounts every Monday.



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