Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**ST. XAVIER'S COLLEGE OF EDUCATION**
Name of the head of the Institution	**Prof.(Dr.) Ignatius Topno, S.J.**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06122567153**
Mobile no.	**9304804084**
Registered Email	**sxcepatna@gmail.com**
Alternate Email	**itopno@gmail.com**
Address	**Digha Ghat**
City/Town	**Patna**
State/UT	**Bihar**
Pincode	**800011**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**11-Oct-2018**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Fr. Victor Lazarus, S.J.**
Phone no/Alternate Phone no.	**06122567153**
Mobile no.	**9835430271**
Registered Email	**sxcepatna@gmail.com**
Alternate Email	**victorostasj@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sxcepatna.edu.in/b_new/pdf/aqar_iqac/aqar_report_20182019.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sxcepatna.edu.in/b_calendar.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.02**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

10-Feb-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Webinar -	**21-Apr-2020**	**177**

Academic Challenges and Role of Teachers during Lock down	2	
National Webinar - National Education Policy : A Vision for New Horizon	04-Sep-2020 1	1299

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Orientation for B.Ed. M.Ed.	After CET B.Ed. , the admission was completed by the end of June and orientation for both B.Ed. and M.Ed.

	was held on the first week of July.

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**26-Nov-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**30-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Partially computerized Management Information System is maintained. Information regarding admission and other procedures are notified through college website. Tabulation and standardization of selection of students are preserved. Bio metric attendance of students and staff are compulsorily maintained and uploaded in the college website as well as concerned official website. E sources are used for teaching. Internship/practice teaching, attendance and other activities are e tracked. On line classes, Webinars and online quiz programmes are conducted and continuing during Lock down. E credentials are used for conducting examinations and publication of results. The college has installed 100 Mbps FTTH internet connectivity of BSNL. SOUL 2.0 software and bar coding is used for library transaction. We are registered under INFLIBNET NLIST since 2011. We also have online subscription of Research materials. We have access to more than 160809 e books and more than 6000 ejournals of NDL NLIST. Transaction of course fee, salary payment and any other financial deals are e maintained.**

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate course in Functional English	20/07/2019	18
Certificate Course in Counselling for Teachers	27/07/2019	16
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	94
MEd	Education	39
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	No
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students: At the end of the session a questionnaire is filled and submitted by the trainees. It is formally coded, individually evaluated and the collected feedback is communicated to the teachers individually and rightful efforts are made to comply with the demands and suggestions of students. This practice has reflected in better performance by the teachers. Employer: During internship they observe the trainees and the feedback is communicated to the college, which is conveyed to the students for corrective measures.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Education	13	61	13
MEd	Education	50	57	40
BEd	Education	100	113	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	40	16	10	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	15	19	7	1	10
[View File of ICT Tools and resources](#)					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. 1. The objective of a mentor is: To be a support to the students and a link between the students and the department. To help them choose a relevant area of study which will help them to attain their career. 2.

Characteristics of a mentor : A mentor is one who - has a positive self thought. Has a positive approach to the students. Knows how to bring the best out of the students both academic and co-curricular. Is aware of all opportunities available. Can guide the students without imposing. 3. Methodology of mentoring : Having a detailed information of the students, Keeping track of their discipline and taking corrective measures. Meeting the students individually and in a group periodically. Making them aware of the facilities available. Respecting students views and carrying a dialogue when necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
253	18	1 : 10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Prof.(Dr.) Ignatius Topno, S.J.	Professor	Award of Senior Fellowship by ICSSR (National Level)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	502	Semester IV	07/10/2020	23/10/2020
BEd	501	Semester IV	03/10/2020	16/10/2020

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
3	3	100

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sxcepatna.edu.in//b_new/pdf/aqar_iqac/261_2019.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

502	MEd	Education	19	18	94.7
501	BEd	Education	96	96	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sxcepatna.edu.in//b_new/pdf/aqar_iqac/271_2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Prof.(Dr.) Ignatius Topno, S.J.	Award of Senior Fellowship	16/12/2019	Indian Council of Social Science Research, New Delhi

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	731	ICSSR	580000	270000

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Research Paper Writing and Publishing	Education	12/10/2019
Academic Challenges Role of Teachers during Lockdown	Education	21/04/2020

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Digital Awareness Self Esteem and Soft Skills of Secondary School Tharu Students of West Champaran	Prof. (Dr.) Ignatius Topno, S.J.	Indian Council of Social Science Research	06/12/2019	ICSSR Senior Fellowship

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
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3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	M.Ed.	1	7.08
International	M.Ed.	1	0
International	M.Ed.	1	5.67
International	M.Ed.	1	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<div align="center" colspan="2">No Data Entered/Not Applicable !!!</div>

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<div align="center" colspan="4">No Data Entered/Not Applicable !!!</div>

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self

				the publication	citation
No Data Entered/Not Applicable !!!					
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	16	0	0
Attended/Seminars/Workshops	0	0	0	14
Attended/Seminars/Workshops	0	0	0	14
Attended/Seminars/Workshops	0	0	0	8
Attended/Seminars/Workshops	0	16	0	0
Attended/Seminars/Workshops	0	0	0	14
Attended/Seminars/Workshops	0	0	0	15
Attended/Seminars/Workshops	0	1	0	0
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Vikramjit Singh M.Ed.	Extended Contact Programme	SNDP University, Mumbai	300
Dr. Madhu Singh	External Examiner	ABC College of Eduction, Patna	500
Mr. Sushil Kumar Singh	External Examiner	ABC College of Education	500
Dr. Madhu Singh	External Examiner of Ph.D. Viva	Magadh University, Bodh Gaya	600
Mrs. Sapna Suman	Evaluation of Physics Project Practical Copies	Carmel High School, Patna	800
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
St. Xaviers College of Education, Patna	Certificate course in Functional English	B.Ed. Trainees	76000	18
St. Xaviers College of Education, Patna	Certificate course in Counselling for Teachers	B.Ed. M.Ed. Trainees	66000	16

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
External Examiner	ABC College of Education, Patna	2	18
Meeting of revision of existing Ph.D. course work syllabus	Atyabhatta Knowledge University	1	0
Inspection for Renewal of affiliation	Maitreya College of Education and Management, Patna	1	0
Ph.D. Viva	Magadh University, Bodh Gaya	1	1
Physics Project Evaluation	Carmel High School, Patna	1	0
Inspector for ISC Board Examination 2020	Don Bosco Academy, Patna	1	0
Evaluation of Dissertation and Viva	IGNOU, Patna	1	11
Evaluation of Dissertation and Viva	IGNOU, Patna	1	11
Evaluation of Dissertation and Viva	IGNOU, Patna	1	11
Scrutiny of application and Educational documents of teachers to be appointed	Patna University	1	0

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Xaviers College of Education, Palayamkottai, Tamil Nadu	07/01/2020	Extended Educational Consultancy Services	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development

6700000	5969072

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Classrooms with LCD facilities	Newly Added
Class rooms	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12791	2479145	70	17316	12861	2496461
Reference Books	1398	1023223	9	2790	1407	1026013
Journals	27	326357	8	8030	35	334387
CD & Video	140	613729	8	2125	148	615854
Others(specify)	25	9230	1	220	26	9450
e-Books	135000	0	25809	0	160809	0
e-Journals	6000	0	292	0	6292	0
Others(specify)	212	119706	0	0	212	119706
Digital Database	36	702045	0	0	36	702045

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	61	1	61	3	50	4	5	100	0

g								
Added	0	0	0	0	0	0	0	0	0
Total	61	1	61	3	50	4	5	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2836500	2385099	2080000	1516779

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Laboratory: Language, Science, Mathematics, Psychology, Computer, Social Science and Physical Education Laboratories are well equipped and maintained. Language Laboratory is connected with the Computer Laboratory and the software used is ETNL Language Lab. software. Science Laboratory: We have two science laboratories i.e. Physical Science (Physics Chemistry) Biological Science (Zoology Botany) for conducting practicals and tests. Mathematics Laboratory: Mathematics laboratory is also well equipped with necessary mathematical equipment. Psychology Laboratory: It has sufficient materials for Psychology Tests and Practicals. A number of Psychology tests like Achievement Motivation, Intelligence, Personality etc. were administered to the trainees and Case Studies were undertaken by our students under the guidance of the teachers of Psychology department. Social Science Laboratory: All the equipment and Maps related to History, Civics Geography and Economics are available in the Social Science Laboratory. Best projects and teaching aids prepared by the trainees are also displayed in the laboratory, which they often use for Practice Teaching/Internship. Physical Education Laboratory: It is used for Physical Fitness. All equipment related to Physical Education and Exercise are available in the laboratory. Library: We have a semi automated specious Library with a total number of 14483 books. This year we have added 79 books. A total of 27 journals are available in the Library. Other than books, sufficient Research materials in soft and hard forms are available in the library. It has also 160809 e books and 6292 e journals. We have Annual Membership of INFLIBNET-NLIST from the year 2011 with Information and Library Network Centre, Gujarat University. SOUL 2.0 software is used for transaction. The staff and students make maximum use of the same. Sports Complex: For outdoor games we utilize the facilities of the spacious play grounds of our sister school which is located in the same campus. Computer Laboratory: Well maintained computer laboratory with 50 latest technology computers. All the computers are protected with antivirus. Two periods a week, are allotted to students of each course for hands-on computer awareness. Our Research scholars also make the maximum used of the same. Classrooms: All the classrooms are well furnished, ICT enabled and air conditioned. We have an extension building getting ready with more

facilities of well equipped classrooms. Other than these, we have Multipurpose halls, Guidance Counselling room, Principals meeting room, Administrative Offices, Visitors room, Conference room, Common room for boys and girls, Art Craft Laboratory, Common staff room, Separate offices for faculty, Examination Control room, Music room, Honesty room, IGNOU office room etc.

http://www.sxcepatna.edu.in//b_new/pdf/aqar_iqac/442_2019.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Scholarship Fund	20	562000
Financial Support from Other Sources			
a) National	All India Womens Commission, AIWC	10	200000
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development (Training on Smart Class)	22/08/2019	93	Educomp Pvt. Ltd.
Heartfulness Meditation	16/09/2019	196	Heartfulness Institute, Patna
Mentoring	21/09/2019	94	Faculty, St. Xaviers College of Education, Patna
Yoga Health Education	02/08/2019	95	Faculty, St. Xaviers College of Education, Patna
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.Ed.	B.Ed.	St. Xaviers College of Education, Patna	M.Ed.
2019	1	M.Ed.	M.Ed.	St. Xavier's College of Education, Patna	Ph.D.
2019	1	M.Ed.	M.Ed.	Central University of Bihar, Patna	Ph.D.
2019	1	M.Ed.	M.Ed.	Patna University, Patna	Ph.D.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<td colspan="2" align="center">**No Data Entered/Not Applicable !!!**</td>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Activities	B.Ed. M.Ed.	251
College Annual Sports	B.Ed. M.Ed.	247
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our students are divided into four groups, the captains of each group guide their group for any college programmes. On special occasions Master of Ceremonies are Unanimously selected by students themselves. During National festivals the college Captain leads the whole team. Group-wise competitions are held and prizes are distributed. During college sports also group-wise competitions are held and winners are awarded. Our students and alumni are members of different administrative bodies and committees of the institution. Our students also support different awareness activities of the State/Central Government - Human Chain, Tree Plantation, Swachh Bharat Abhiyaan etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

8000

5.4.4 – Meetings/activities organized by Alumni Association :

Due to lock down, no AGM took place this year, but committee members hold periodical meetings to update the functions of Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Faculty/staff in charges are assigned to various responsibilities through different committees like Sexual harassment, POCSO, Student Welfare, Anti ragging etc. and to take care of other academic activities HODs are given responsibilities. Members of various committees are to look into any serious issues related to the same and report to the Chairperson/Principal. Periodical meetings are held to discuss any issues related to various committees and solutions suggested.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	During this year, no change was made in

	the curriculum . The curriculum and syllabus address the needs of society through human rights education, value education, environment education, self development through educational Psychology and sensitization to equality and equity.
Teaching and Learning	The college offered an all-round training, one that is at once intellectual, cultural, social, emotional, physical, aesthetic, moral and spiritual. We have formulated our mission of training well motivated teachers, who are intellectually competent , morally upright, socially and professionally committed and spiritually inspired, in order to become instruments of social transformation. It is pleasing to note that there was a rigorous effort by the faculty and staff to accomplish this aim.
Examination and Evaluation	CCE is followed and prior to every semester-end examination, a mid-semester examination is conducted and results given for corrective measures. Weightage is given on Home assignment, Project work and class attendance. Extramural activities are also included in internal assessment. All the teachers, through class test and semester test, kept an eye on successive academic progress of the students.
Research and Development	We have a Research Committee headed by the Principal. The faculty members are encouraged and supported to publish at least one research paper every year. Our college Research Journal, Journal of Research in Education, a bi-annual, is being published continuously since 2012.
Admission of Students	As per the allotted list by the Bihar Government, admissions are completed in June 2019 and classes begun from 1st July 2019 for B.Ed. session 2019-2021. For M.Ed. course, students who have passed CET, conducted by AKU, were selected on the basis of the counselling conducted by our college. Admissions for M.Ed. was completed in June 2019 and the classes were started from 4th July 2019.
Industry Interaction / Collaboration	Our students are sent to neighbourhood schools for Internship/Practice Teaching. The are also invited to

	participate in different inter-college competitions in Bihar and also joining NGOs for awareness programmes. Our faculty members are supported to extend their services to other colleges as external examiners, resource persons, inspectors, selection committee members, moderation board members etc.
Human Resource Management	Human Resource of our institution is utilized as in charges of different committees and college activities. They carry out their responsibilities efficiently. They are also deputed for extension activities of other co-operating institutions whenever required.
Library, ICT and Physical Infrastructure / Instrumentation	Library: We have a specious library with 100 seats and 14483 books. A Research Library is getting ready in the expanded building which will have 50 seats. ICT: Our Technology laboratory has 50 computers with internet WiFi connectivity. The classrooms are also ICT enabled. Our trainees and research scholars benefit the maximum use of the same everyday. Physical Infrastructure: We have air-conditioned Lecture Halls and classrooms. All the classrooms are well furnished.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	E-governance of Management Information System (MIS) is partial
Finance and Accounts	Tally software is used by the accounts section. Course fee collection, Salary payment and other financial transaction are e-managed.
Student Admission and Support	All the information regarding admission is published through website. Though on-line application provision is not activated, forms can be downloaded from the website of the college and submitted personally. Bio-metric machines are used for daily attendance of students and teachers. E-groups are formed to notify information regarding classes and other activities. During lock down regular on-line classes and meetings are held to track students progression.
Examination	E-credentials are used for conduction of examination and results.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Leadership Training, Career Guidance and Motivation. Are Teachers Building Future Leaders?: An Insight on Reforming the Education System for a Knowledgeable Society		06/07/2019	06/07/2019	14	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
International Spiritual Retreat - Designing Destiny through Heartfulness	2	05/02/2020	07/02/2020	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	4	9	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, FPF, HRA, DA, Medical, EL, Annual Leave, Free WiFi-Internet facilities	EPF, FPF, HRA, DA, Medical, EL, Annual Leave, Interest free loan, Free WiFi-Internet facilities	Interest free Loan, fee concession/Scholarship

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal: Accounts are regularly audited internally with monthly trial balance checking. External: Accounts are externally audited by registered Chartered Accountants at the end of the financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

5000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External IQAC Peer Team	No	
Administrative	Yes	External IQAC Peer Team	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Our college has no Parent Teacher Association

6.5.3 – Development programmes for support staff (at least three)

Training on smart class

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Solar Panel installed, College building expanded, Autonomy achieved, Six Minor Research Project completed, Ph.D. started, Faculty qualified with NET and Ph.D., One Major Research Project started

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	National Webinar - Academic Challenges and Role of Teachers during Lockdown	21/04/2020	21/04/2020	22/04/2020	177
2020	Seminar on Empowerment of Women	14/03/2020	14/03/2020	14/03/2020	54
2020	International Spiritual Retreat - Designing Destiny through Heartfulness	05/02/2020	05/02/2020	07/02/2020	2
2020	Seminar on Human Rights	01/02/2020	01/02/2020	01/02/2020	212
2020	Seminar on Environment Education for Sustainability	27/01/2020	27/01/2020	28/01/2020	126
2019	National Workshop on Research Paper Writing Publishing	12/10/2019	12/10/2019	13/10/2019	290
2019	Seminar on Integral Pedagogy Paradigm	19/09/2019	19/09/2019	20/09/2019	113
2019	Seminar on Microteacing (B.Ed. 2019-21)	17/09/2019	17/09/2019	18/09/2019	109
2019	Heartfulness Meditation	16/09/2019	16/09/2019	16/09/2019	210
2019	Orientation Programme (Ph.D. 2019)	05/08/2019	05/08/2019	05/08/2019	27
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment	14/03/2020	14/03/2020	38	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
65

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	37
Physical facilities	Yes	76
Provision for lift	Yes	64
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/01/2020	1	Human Chain formation on Green Earth	People in the locality were made aware of keeping the environment clean and planting trees	93
2019	1	1	09/09/2019	6	Swachh Bharat Abhiyaan	Our students took initiative to clean the roads and used bleaching	91

					powder and other pestilence to clean the surrounding and de monstrate d the imp ortance of cleanl iness to the local people.

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Talk on Profession Ethics	24/08/2019	Classes are conducted and explained on the topic Professional Ethics and hand outs are distributed among students and encouraged to practice the same.
Special Occasions	03/12/2019	During College Day, prayer meetings and reading of Holy Books of different religions. Thus respect to every religion.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness programme on TB	11/01/2020	13/01/2020	238
Awareness programme on Communal Harmony	29/11/2019	02/12/2019	242

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Awareness programme on Environment Education for Sustainability conducted every year Planting variety of trees and plants Rain water harvesting Installation of Solar panels

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1: Describe at least two institutional best practices: Best Practices : 1 1. TITLE OF THE PRACTICE: INTEGRAL PEDAGOGICAL PARADIGM THE CONTEXT The present day educational scenario has its obvious limitations with regard to the content as well as proves in its approach. This mainly due to the so called preference for academic excellence which insists on a heavy curriculum aiming at the intellectual grasp depending on memorization or recall of the content. Added to this is the trend for economic advancement reducing education to pragmatic

aspects such as job training etc. This is very much evident from the fact that preference is being given by students to physical and biological sciences and business and engineering. The danger lies in the fact that as a result of this unfortunate trend, although our students advance intellectually and technically, they remain emotionally undeveloped and morally immature. So far as the process is concerned we have experienced the fact that it is nothing but teacher-centred, having left very little for the student who remains as a passive recipient. It is in this context that the Society of Jesus, with its vast experience of educational service in various parts of the world for the last five centuries, proposes an alternative model of education with regard to content and process. The content goes beyond mere academic excellence but human excellence comprising competence, conscience and compassionate commitment. This calls for the all round growth of the students. OBJECTIVES: The objective of IPP is integral development calling for a process towards radical transformation not only of the way in which people habitually think and act but the very way in which they live in the world. This means a constant interplay of ones experience, and reflection resulting in meaningful and fruitful action. THE PRACTICE: The Pedagogical Paradigm comprises five steps: (Context, Experience, Reflection, Action and Evaluation) 1. Context Our human experience never occurs in a vacuum. Hence it is very much necessary that we get to know as much as we can about the context within which teaching and learning take place. This means that teachers get full information about their students including their family background, social life, friends, politics, social pressures, media, and so on. By this knowledge the teachers will be in a position to guide the students to come to grips with their actual experiences and make them reflect on them and make use of them in actions. 2. Experience Experience is a very comprehensive term for a process which can be direct or vicarious. Thus direct experience takes place in conversations, discussions, laboratory works, field trips, project works etc. The vicarious experience occurs through reading or listening to a lecture and so on. In all this we use our imagination and feelings as well as the mind. In this process both the cognitive and effective dimensions are involved. Hence we see that our entire human experience, namely intellect, imagination, feeling and will are at work. 3. Reflection Experience by itself has no significance in our life unless it is fully integrated into our day to day life. This calls for a thoughtful consideration of the matter experienced in order to capture the essential value it contains. The teacher has a very important role at this stage especially to formulate questions that will broaden the students awareness and impel them to consider the viewpoints of others. Sharing reflection among teacher and students will reinforce, challenge. encourage and ultimately give greater assurance for the students to an action or actions to be taken. 4. Action Action here refers to interiorized choices by which in the light of meanings perceived and judged, the student decides that a truth is to be his or her personal point of reference, attitude or predisposition which will affect any number of decisions. These interiorized choices may lead to external manifestations and consequently to act in consonance with his or her convictions. 5. Evaluation The purpose of Evaluation is to provide an effective feedback that will make the teacher explore alternative methods of teaching and offer encouragement and advice for improvement. This evaluation work can be periodic and take the form of mentoring, review of student journals, student self evaluation in the light of personal growth profiles. OBSTACLES FACED: 1. As has been mentioned in the beginning IPP is a difficult idea to sell when educational institutions are going in for fragmented approach through narrow specializations ignoring the important concern for the human person. 2. Another obstacle is the confusion and conflict of values among students and teachers. It is a challenge for us to instill in the students of today true values. 3. Many countries strictly prescribe the course for all levels thus impeding curriculum development according to formational priorities envisaged in IPP.

IMPACT OF IPP IPP had its humble beginnings from the spiritual experiences of St. Ignatius, the founder of the Society of Jesus. In 1593 the Ratio Studiorum was published which gave the general procedure of IPP. It was widely used all over the world in the educational institutions of the Society of Jesus. As time passed the impact of this approach was felt in other institutions as the right trend especially in the light of the reasons we have mentioned in the beginning of this paper. In order not to prejudice people the name Ignatian Pedagogical Paradigm was changed to Integral Pedagogical Paradigm while everything else was kept essentially the same. IPP now is a worldwide approach for the growth of the total human person in its entire vicissitudes. We have also noticed a great change in the teacher-trainees of our college after the introduction of IPP as part of our training programmes as evidenced by the alumni and the heads of the institutions they are serving. RESOURCES - Ratio Studiorum 1593, Society of Jesus, Rome - International Commission on the Apostolate of Jesuit Education (ICAJE) 1993 - Ignatian Pedagogu: A Practical Approach Villa Cavallati, 1993 - The Characteristics of Jesuit Education 1986 - Influence of Ignatian Pedagogical Paradigm McAvoy et al - History and Evolution of Using the IPP Maureen Mc Avoy - Overview of Ignatian Pedagogy Darina Sargeant, Ph.D. Asst. Prog. - IPP: Marianne F. Gallagher, Peter A. Musso Best Practices : 2 TITLE OF THE PRACTICE: Movement for a Green Earth Context: In todays world, Environment Pollution is one of the most serious global challenges. It is the inauspicious variation of our surroundings, entirely or largely as a byproduct of mans action, through direct or indirect effects of the changes in the energy pattern, radiation levels, chemical and physical constitution and abundance of organisms. Environmental Pollution is a global problem and is common to both developed as well as developing countries, which attracts the attention of human beings for its severe long term consequences. The decline in environmental quality as a consequence of pollution is evidenced by loss of vegetation, organic multiplicity, excess use of harmful chemicals in the ambient atmosphere and in food grains and growing risks of environmental accidents and threats to life support systems. Over the past two decades, different sources of pollution were identified that changed the composition of water, air and soil of the environment. Such undesirable consequences may be directly or indirectly affecting human, being mediated via resource organisms or climate change. Objectives To provide solutions to problems that now concern the entire inhabitants, to create a society based on humanistic values in the service of life that respect peoples rights as much as their duties and responsibilities. To raise awareness and teach sustainable development to the students To promote sustainable activities with other organisation To help the students to understand and appreciate the beauties and the limits of the world in which they live and encourage them to make necessary changes The Practice Our students are made aware of adopting a greener approach to life. There are small changes we can implement into our daily life that take no time or effort and can actually save money. The world is now digitally focused and studies can also be digital. Take class notes electronically and stop wasting paper, purchasing notebooks and flashcards. Use reusable shopping bags and water bottles instead of plastic. Turn off lights and other electronics while not in use. Periodically we conduct environment themed Seminars, campaigns, street cleaning, tree planting towards the protection of ecology. Obstacles The environmental protection has expanded beyond local effects and to increasingly recognize the global impacts of human activity on ecological and human health. Energy demands have increased, and sources and approaches to developing energy are changing, raising questions about environmental and human health impacts. Land use patterns are evolving, and land use decisions can impact air, land, and water quality, and consequently, human health. Agriculture and manufacturing are also changing as technology advances. Impact of Practice Movement for a green earth can help people to live in a more environment friendly way and to reduce environment pollution. Green earth has several

positive side effects for the environment that contribute

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.sxcepatna.edu.in//b_new/pdf/aqar_iqac/721_2019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We are committed to promoting quality education and are working for academic excellence by conducting research training and innovative activities. In our pre-service training we are not merely satisfied with providing the trainees with a B.Ed./M.Ed. degree, but we try to develop excellence in all spheres of their life to make our trainees to become men and women for others according to true Jesuit Charism. In order to enrich and empower our trainees, several seminars and workshops were conducted during the academic year. Among them were: 1. Seminar on Microteaching: It is to make the trainees aware that teaching is a complex process that facilitates and influences the process of learning. It increases the self-confidence, improves the in-class teaching performances and develops the classroom management skill. 2. Workshop on Integral Pedagogical Paradigm (IPP): The content of IPP goes beyond mere academic excellence but human excellence comprising competence, conscience and compassionate commitment. This calls for the all round development of the students. The objective of IPP is Integral Development calling for a process towards radical transformation not only of the way in which people habitually think and act but the very way in which they live in the world. This means a constant interplay of ones experience and reflection resulting in meaningful and fruitful action. It is noticed that a great change in the teacher-trainees of our college, after the IPP programme as evidenced by the alumni and the information by the heads of the institutions they are serving. To inculcate civic responsibilities among our trainees we have organized Awareness Programmes on Swachh Bharat Abhiyaan, Environment Awareness, Gender Sensitisation, Anti-ragging, campaign and fund raising against Communal Harmony, Tuberculosis and Natural Calamities. A number of cultural functions were organized by our students moderated by our faculty members, to develop greater self confidence, co-operation, camaraderie, aesthetic sense, appreciation of the cultural diversities of our country.

Provide the weblink of the institution
http://www.sxcepatna.edu.in//b_new/pdf/aqar_iqac/731_2019.pdf

8.Future Plans of Actions for Next Academic Year

We are planning to organize more National/International seminars/Webinars/Workshops in the next academic session. To focus on more Research activities and publications. To maintain the college campus fully Eco-friendly. We are also planning to add more ICT enabled classrooms. Planning to conduct more Professional Development Programmes for teachers and Development Programme for Non-teaching Staff. To add more gender awareness programmes for the trainees. More skill Development programmes and Certificate Courses for students to be conducted. In spite of the Pandemic regular on-line classes, webinars, other academic activities like on-line quiz competition, debate competition, poem competition and other programmes on national importance etc. are also included in our future plan for the next academic year.